



Republic of the Philippines
Department of Finance
INSURANCE COMMISSION
1071 United Nations Avenue, Manila



Advisory No.:	MSS-2025-<u>062</u>
Classification:	Management Support Services Advisory
Date:	<u>23 July 2025</u>

INSURANCE COMMISSION ADVISORY

TO : All Insurance Companies, Reinsurance Companies, Insurance Brokers, Reinsurance Brokers, Mutual Benefit Associations, Trusts for Charitable Uses, Pre-Need Companies, Health Maintenance Organizations, other Regulated Entities, and All IC Personnel

SUBJECT : Work Suspension on 24 July 2025

Pursuant to Memorandum Circular No. 91 issued by the Office of the President, and in consideration of the IC personnel's safety, work in the Insurance Commission Head Office is suspended on 24 July 2025 because of the continuing inclement weather.

For urgent matters, please contact the relevant IC personnel through their email addresses provided in the IC Official Website (Directory of Officials: <https://www.insurance.gov.ph/org-structure/>).

Public-facing systems, including the Enhanced Licensing System, enrollment through the Agents Computerized Examination, e-Application Certification System for surety bonds, Online Billing and Collection Systems, all online payment systems, and all online uploading systems, shall remain operational.

Please be guided accordingly.

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Martin John Santillana
Date: 2025.07.23
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MARTIN JOHN S. YASAY
Deputy Insurance Commissioner



Office of the President
Malacañang

MEMORANDUM CIRCULAR NO. 91

Upon the recommendation of the National Disaster Risk Reduction and Management Council relative to the continuous heavy rainfall brought about by the Southwest Monsoon, classes at all levels in Zambales, Pangasinan, La Union, Ilocos Norte, Ilocos Sur, Abra, Benguet, Tarlac, Pampanga, Bataan, Bulacan, Cavite, Batangas, Occidental Mindoro, Apayao, Kalinga, Mountain Province, Ifugao, Nueva Vizcaya, Nueva Ecija, Rizal, Metro Manila, Laguna, Quezon, Marinduque, Oriental Mindoro, Romblon, Palawan, Cagayan, Camarines Sur, Catanduanes, Albay, Sorsogon, Masbate, Antique and Iloilo are hereby suspended on 24 July 2025.

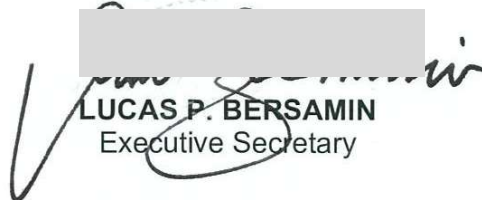
Agencies in the aforementioned areas which are responsible for basic, vital and health services, preparedness and response duties must continue to remain operational to ensure continuity of essential government functions. Non-vital government employees of subject agencies and all other government employees in the same areas are not required to physically report to work. However, where practicable and as determined by the respective heads of agencies, the said government employees shall be on alternate work arrangement, subject to applicable laws, rules and regulations.

Further thereto, the localized cancellation or suspension of classes and/or work in government offices in other regions may be implemented by their respective Local Chief Executives, pursuant to relevant laws, rules and regulations.

The suspension and/or adoption of alternate work arrangements in private companies and offices is left to the discretion of their respective heads.

This Circular shall take effect immediately.

By authority of the President:


LUCAS P. BERSAMIN
Executive Secretary

Manila, 23 July 2025

