



Republic of the Philippines  
Department of Finance  
**INSURANCE COMMISSION**  
1071 United Nations Avenue, Manila



Advisory No.:	<b>MSS-2025- <u>049</u></b>
Classification:	<b>Management Support Services Advisory</b>
Date:	<b>June <u>26</u>, 2025</b>

#### **INSURANCE COMMISSION ADVISORY**

**TO :** All Insurance/Reinsurance Companies, Insurance and Reinsurance Brokers, Mutual Benefit Associations, Trusts for Charitable Uses, Pre-Need Companies, Health Maintenance Organizations and other IC Regulated Entities

**SUBJECT :** Insurance Commission (IC) 2025 Team Building Activity

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The IC 2025 Team Building Activity will be held on July 02-04, 2025 in La Union. Office transactions shall be temporarily suspended, except for the following frontline units:


##### **A. IC Manila Office**

1. Administrative Division – Cashier, General Services, and Records Sections;
2. Claims Adjudication Division;
3. Conservatorship, Receivership and Liquidation Division;
4. Licensing Division;
5. Public Assistance and Mediation Division; and,
6. Regulation, Enforcement and Prosecution Division – Suretyship Unit.

##### **B. IC Cebu and Davao District Offices**

Public-facing systems, including the Enhanced Licensing Systems (ELS), enrollment through the Agents Computerized Examination (ACE), e-Application Certification System (eACS) for surety bonds, and all uploading systems, shall remain operational.

Please be guided accordingly.

  
**MARTIN JOHN S. YASAY**  
Deputy Insurance Commissioner  
Management Support Services Group