



Republic of the Philippines
Department of Finance
INSURANCE COMMISSION
1071 United Nations Avenue, Manila



NOTICE TO PROCEED

17 January 2025

MR. GREGORIO BAGUIORO
LEXMARK RESEARCH AND DEVELOPMENT CORPORATION
Samar Loop cor. Panay Road
Cebu Business Park, Cebu City
Contact No.: 0919 065 1276

Dear Mr. BAGUIORO:

With the attached Contract Agreement having been approved, you are given notice to commence delivery for the **One (1) Year Lease of Office Space for the Insurance Commission Cebu District (P.R. No. 2024-10-326)** on **01 February 2025**.

Likewise, you shall be responsible for supplying the required products under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Please return one (1) copy to the Insurance Commission c/o the Bids and Awards Committee Secretariat or the Administrative Division.

Thank you.

Very truly yours,


REYNALDO A. REGALADO
Insurance Commissioner



I acknowledge receipt of this Notice on

: Jan. 30, 2025

Name of the Representative of the Bidder

: GREGORIO S. BAGUIORO

Authorized Signature

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