



Republic of the Philippines
Department of Finance
INSURANCE COMMISSION
1071 United Nations Avenue, Manila



NOTICE TO PROCEED

10 December 2024

MS. STEPHANIE ANN ARENAS

Sales Manager

ALTA D' TAGAYTAY HOTEL

Brgy Iruhin, East Ridgeview Subdivision
Tagaytay City, Cavite

Dear **Ms. Arenas**:

With the Contract Agreement having been approved, you are given notice to commence delivery for the **LEASE OF VENUE (INCLUDING FOOD, FUNCTION ROOM, ACCOMMODATIONS, AND TRANSPORTATION) FOR THE 2025-2027 FUNCTIONAL GROUP PLANNING AND BUDGETING ACTIVITY (FGPBA) OF THE FINANCIAL EXAMINATION GROUP (FEG) (P.R. No. 2024-12-386)**.

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement and in accordance with the Contract Agreement.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Please return one (1) copy to the Insurance Commissioner c/o the Non-Life Division or the Bids and Awards Committee (BAC) Secretariat.

Very truly yours,


REYNALDO A. REGALADO
Insurance Commissioner



ACCEPTANCE/CONFORME:

I acknowledge receipt of this Notice on
Name of the Representative of the Bidder
Authorized Signature

: December 10, 2024
: Stephanie Ann S. Arenas
: Arden