

Republic of the Philippines Department of Finance INSURANCE COMMISSION 1071 United Nations Avenue Manila



## NOTICE TO PROCEED

July , 2024

**MS. MARGERY M. FILIO Operations Manager** PHARMA QUEST CO. 46 A Kalantiaw Street, Masagana District 3 Quezon City

Dear Ms. FILIO:

With the attached Contract Agreement having been approved, you are given notice to commence delivery of the Contract for the Supply. Delivery and Administration of Inactivated Influenza Vaccines for the Insurance Commission for CY 2024 (Project Reference No. 2024-05-131).

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Please return one (1) copy to the Human Resource Division.

Thank you.

Very truly yours,

REYNALDO A. REGALADO Insurance Commissioner

I acknowledge receipt of this Notice on

Name of the Representative of the Bidder

Authorized Signature

4464 ST 14, 2024

MARGERY M. FILIO