



Republic of the Philippines
Department of Finance
INSURANCE COMMISSION
1071 United Nations Avenue, Manila



NOTICE TO PROCEED

11 December 2024

Mr. REY C. PENUS
Sales Manager
THE ALPHA SUITES, INC.
7232 Ayala Ave Extension
Makati City

Dear **Mr. Penus**

With the Contract Agreement having been approved, you are given notice to commence delivery for the **Lease of Venue (including food, function room, accommodations, and transportation) for the Insurance Commission (IC) Functional Group Planning and Budgeting Activity of the Technical Services Group** (P.R. No. 2024-12-391).

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement and in accordance with Contract Agreement.

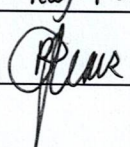
Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Please return one (1) copy to the Insurance Commission c/o the Bids and Awards Committee Secretariat.

Thank you.

Very truly yours,


REYNALDO A. REGALADO
Insurance Commissioner



I acknowledge receipt of this Notice on	:	<u>December 11, 2024</u>
Name of the Representative of the Bidder	:	<u>Rey Penus</u>
Authorized Signature	:	<u></u>