



Republic of the Philippines  
Department of Finance  
**INSURANCE COMMISSION**  
1071 United Nations Avenue, Manila



**NOTICE TO PROCEED**

6 December 2024

**VIANNA JEAN D. ELMAN**  
Authorized Representative  
**16/35MM PRODUCTION SUPPLY**  
UG 22 Star Centrum Bldg.  
317 Sen. Gil J. Puyat Ave.,  
Makati, Metro Manila  
Tel. No. : 02-7216-6312

Dear **Ms. Elman**,

With the Contract Agreement having been approved, you are given notice to commence delivery for the **Procurement of Solid State Drives (SSD) and Monitors**.

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Please return one copy to the Insurance Commission c/o the Bids and Awards Committee Secretariat.

Thank you.

Very truly yours,

  
**REYNALDO A. REGALADO**  
Insurance Commissioner

I acknowledge receipt of this Notice on : Dec. 6, 2024

Name of the Representative of the Bidder : VIANNA JEAN D. ELMAN

Authorized Signatory : 

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