



Republic of the Philippines
 Department of Finance
INSURANCE COMMISSION
 1071 United Nations Avenue, Manila



NOTICE TO PROCEED

22 October 2024

MS. MARY ANN M. DATIG
 Director of Sales and Marketing
Richworld Hotel & Resort Corporation
 5011 P. Burgos Street cor. Caceres St,
 Makati City

Dear **Ms. Datig**:

With the attached Contract Agreement having been approved, you are given notice to commence delivery of the **Lease of Venue (including use of function room, meals, accommodation, transportation and other amenities) for the Insurance Commission – Gender and Development Focal Point System (IC GADFPS) Planning and Budgeting Workshop for FY 2024 (P.R. No. 2024-10-297).**

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Please return one copy to the Insurance Commission c/o the IC GADFPS.

Thank you.

Very truly yours,


REYNALDO A. REGALADO
 Insurance Commissioner

I acknowledge receipt of this Notice on : _____
 Name of the Representative of the Bidder : MARY ANN M. DATIG
 Authorized Signature : 