



INSURANCE COMMISSION

SUPPLEMENTAL ANNUAL PROCUREMENT PLAN NO. 1, CY 2024

Project No.	Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief Description of Program/Project)
						Advertisement/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
C. Various Property, Plant and Equipment														
6	100010000	Installation of Modular Workstations, Furniture and Accessories for IC Cebu District Office	Cebu District Office	NO	NP-53.9 - Small Value Procurement	3rd - 4th Quarter				GoP	200,000.00	200,000.00	-	This supersedes Project No. 6 of the approved APP for CY 2024 to reflect the change in the Project Name and Estimated Budget from Php 300,000 to Php 200,000. The new directive is to seek a new office space location which is fitted and will not require any major improvements. As such, less electrical works will be expected necessitating the decrease in the estimated budget.
(7)	(100010000)	(Supply, Delivery and Installation of Modular Workstations, Furniture and Accessories for IC Cebu District Office)	(Cebu District Office)	(NO)	(NP-53.9 - Small Value Procurement)	(Jan - June 2024)	(N/A)	(Jan - June 2024)	(Jan - June 2024)	(GoP)	(100,000.00)	(100,000.00)	-	This cancels Project No. 7 in the approved APP for CY 2024, as requested by the Cebu District Office as the End-user. Supply and delivery will not push through since the properties subject for installation are already included in IC-CDO's PPE.
(8)	(100010000)	(Renovation of IC Cebu District Office)	(Cebu District Office)	(NO)	(NP-53.9 - Small Value Procurement)	(Jan - June 2024)	(N/A)	(Jan - June 2024)	(Jan - June 2024)	(GoP)	(100,000.00)	(100,000.00)	-	This cancels Project No. 8 in the approved APP for CY 2024, as requested by the Cebu District Office as the End-user. The new directive to seek a new office space location which is fitted and will not require any major improvements.
9	100010000	Supply, Delivery, Dismantling of Modular Workstations and Installation of Open Workstations for the Insurance Commission	Administrative Division	NO	NP-53.9 - Small Value Procurement	3rd - 4th Quarter				GoP	1,000,000.00	1,000,000.00	-	This supersedes Project No. 9 of the approved APP for CY 2024 to reflect the change in Project Name to facilitate other Divisions requiring new Modulares and change in the Schedule of Each Procurement Activity.
10	100010000	Various Office Furniture and Fixtures	Administrative Division	NO	NP-53.9 - Small Value Procurement	1st - 4th Quarter				GoP	1,500,000.00	1,500,000.00	-	This supersedes Project No.10 in the approved APP for CY 2024 to reflect the change in the Schedule of Each Procurement Activity and Estimated Budget from Php 300,000 to Php 1,500,000. Provision for replacement of old and defective office furnitures and fixtures to accommodate various office fixtures and furnitures for transition to an open working space.
D. Supplies and Materials														
11	100010000	Mineral Drinking Water	Administrative Division	NO	NP-53.9 - Small Value Procurement	1st - 4th Quarter				GoP	500,000.00	500,000.00	-	This supersedes Project No. 11 of the approved APP for CY 2024 to reflect the change in the Schedule of Each Procurement Activity and Estimated Budget from Php 220,000 to Php 500,000 to accommodate the increase in the number of hired personnel. Supply and Delivery of Drinking water with Brand New Hot and Cold Dispenser.
13	100010000	Common Use Supplies, Materials and Equipment not available at Procurement Service	Administrative Division	NO	NP-53.9 - Small Value Procurement	1st - 4th Quarter				GoP	3,500,000.00	3,500,000.00	-	This supersedes Project No. 13 of the approved APP for CY 2024 to reflect the change in Project Name to facilitate other Divisions requiring new equipment, and the change in Estimated Budget from Php 5,600,000 to Php 3,500,000.
E. Other Maintenance and Operating Expenses														

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						Advertisement/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
15	100010000	Functional Group Planning and Budgeting Activity (FGPBA) and Strategic Planning Workshop (SPW) for 2025	Functional Groups/Planning and Management Division	NO	NP-53.10 Lease of Real Property and Venue, NP-53.9 - Small Value Procurement, NP-53.7 Highly Technical Consultants		2nd to 4th Quarter			GoP	12,600,000.00	12,600,000.00	-	This supersedes Project No.15 of the approved APP for CY 2024 to reflect the change in Project Name, Schedule of Each Procurement Activity, and Estimated Budget to cover the following: PhP 5,600,000.00 - FGPBA PhP 5,000,000.00 - SPW for 2025 PhP 2,000,000.00 - Consultancy Services for the Strategic Planning Facilitation, KPI Development and Cascading for the Insurance Commission Lease of Venue to include accommodation, logistics, food, transportation, contingency, and incidental expenses for the FGPBA of five (5) functional groups and SPW for FY 2025
(16)	(100010000)	(Strategic Planning Workshop for 2024)	(Planning and Management Division)	(NO)	(NP-53.10 Lease of Real Property and Venue, NP-53.9 - Small Value Procurement)	(Jan - June 2024)	(N/A)	(Jan - June 2024)	(Jan - June 2024)	(GoP)	(3,000,000.00)	(3,000,000.00)	-	This supersedes Project No 16 of the Approved APP for CY 2024. Already incorporated in Project No. 15.
17	100010000	Strategic Planning Workshop for FY 2024 and Team Building Activity	Planning and Management Division & Human Resource Division	NO	NP-53.10 Lease of Real Property and Venue, NP-53.9 - Small Value Procurement		2nd to 4th Quarter			GoP	8,000,000.00	8,000,000.00	-	This supersedes Project No 17 of the Approved APP for CY 2024 to reflect the change in Project Name and the Schedule of Each Procurement Activity. The said project is renamed to include Strategic Planning Workshop (SPW) for FY 2024 and Team Building Activity (TBA), the budget includes: PhP 5,000,000.00 - Mid-Year Performance Review and Planning and Teambuilding Activity PhP 3,000,000.00 - Facilitators for Mid-Year Performance Review and TBA Lease of Venue to include accommodations, logistics, foods, transportation, contingency and incidental expenses and Facilitator for the conduct of the SPW for FY 2024 and TBA.
(18)	(100010000)	(Facilitators for Mid-Year Review and FGPBA)	(Planning and Management Division & Human Resource Division)	(NO)	(NP-53.9 - Small Value Procurement)	(Jan - Dec 2024)	(N/A)	(Jan - Dec 2024)	(Jan - Dec 2024)	(GoP)	(3,000,000.00)	(3,000,000.00)	-	This supersedes Project No 18 of the Approved APP for CY 2024. Already incorporated in Project No. 17.
(19)	(100010000)	(Consultancy Services for the Strategy Planning Facilitation, KPI Development and Cascading for the Insurance Commission)	(Planning and Management Division & Human Resource Division)	NO	(NP-53.7 Highly Technical Consultants, NP-53.9 - Small Value Procurement and/or Competitive Bidding)	(Jan - Dec 2024)	(N/A)	(Jan - Dec 2024)	(Jan - Dec 2024)	(GoP)	(3,000,000.00)	(3,000,000.00)	-	This supersedes Project No. 19 of the approved APP for CY 2024. Already incorporated in Project No. 15.
22	100010000	Year End Assessment Program	Steering Committee	NO	NP-53.10 Lease of Real Property and Venue, NP-53.9 - Small Value Procurement		4th Quarter			GoP	6,000,000.00	6,000,000.00	-	This supersedes Project No. 22 of the approved APP for CY 2024 to reflect the change in the Estimated Budget from PhP 5,300,000 to PhP 4,300,000 and the Schedule of Each Procurement Activity. Lease of Venue to include accommodations, logistics, foods, transportation, contingency and incidental expenses
32	(100010000)	(Lease-to-Own of Motor Vehicles)	(Administrative Division)	(NO)	NP-53.5 Agency-to-Agency/Competitive Bidding	(Jan - Dec 2024)	(Jan - Dec 2024)	(Jan - Dec 2024)	(Jan - Dec 2024)	(GoP)	(2,500,000.00)	(2,500,000.00)	-	This cancels Project No. 32 in the approved APP for CY 2024, as requested by the Administrative Division as the End-user.
102	100010000	Customized Dri-Fit Tshirt for the Insurance Commission Wellness Day	Human Resource Division	NO	NP-53.9 - Small Value Procurement		3rd - 4th Quarter			GoP	360,000.00	360,000.00	-	The project is in support of the Insurance Consciousness Week in October 2024.