



Republic of the Philippines
 Department of Finance
INSURANCE COMMISSION
 1071 United Nations Avenue
 Manila



NOTICE TO PROCEED

18 June 2024

MR. ALBERTO G. MATEO, JR.
 Authorized Representative
ASIAN INSTITUTE OF MANAGEMENT
 Eugenio Lopez Foundation Building,
 Joseph R. McMicking Campus,
 123 Paseo de Roxas, Makati City 1229

Dear **MR. MATEO**:

With the Contract Agreement having been approved, you are given notice to commence delivery for the Conduct and Facilitation of Insurance Commission (IC) Strategic Planning Workshop (SPW) for FY 2024 (P.R. No. 2024-05-136).

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement and in accordance with the Contract Agreement.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Please return one (1) copy to the Insurance Commissioner c/o the Bids and Awards Committee (BAC) Secretariat.

Very truly yours,

ATTY. JAYSON P. LOPEZ, CPA
 Officer-in-Charge



ACCEPTANCE/CONFORME:

I acknowledge receipt of this Notice on : 18 JUNE 2024
 Name of the Representative of the Bidder : ALBERTO G. MATEO JR.
 Authorized Signature :