



Republic of the Philippines  
 Department of Finance  
**INSURANCE COMMISSION**  
 1071 United Nations Avenue  
 Manila



**NOTICE TO PROCEED**

\_\_\_\_\_ 2023

**MS. NORJANA C. ABDULLAH**  
 Manager for Commercial Sales G1  
**MICROGENESIS SOFTWARE, INC. DOING**  
**BUSINESS UNDER THE NAME AND STYLE OF**  
**MICROGENESIS BUSINESS SYSTEM**  
 Unit 1202 Paragon Plaza Condominium  
 162 EDSA cor. Reliance Street,  
 Mandaluyong City  
 Tel. No.: (02) 8658 7000

Dear **Ms. ABDULLAH**:

With the Contract Agreement having been approved, you are given notice to commence delivery for the **Procurement of Data Governance and File Analytic Solution for the Insurance Commission** (Project Ref. No. 2023-07-226).

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Please return one (1) copy to the Insurance Commission c/o the Bids and Awards Committee Secretariat.

Thank you.

Very truly yours,

  
**REYNALDO A. REGALADO**  
 Insurance Commissioner

I acknowledge receipt of this Notice on : 1 DECEMBER 2023  
 Name of the Representative of the Bidder : NORJANA C. ABDULLAH  
 Authorized Signatory : 