



Republic of the Philippines
 Department of Finance
INSURANCE COMMISSION
 1071 United Nations Avenue
 Manila



Advisory No.:	MSS 2023-105
Classification:	Management Support Services Advisory
Date:	12 December 2023

INSURANCE COMMISSION ADVISORY

TO : All Insurance/Reinsurance Companies, Insurance and Reinsurance Brokers, Mutual Benefit Associations, Trusts for Charitable Uses, Pre-Need Companies, Health Maintenance Organizations and other Insurance Commission Regulated Entities

SUBJECT : Year-End Assessment Program of the Insurance Commission

Please be advised that the Insurance Commission (IC) will be having a Year-End Assessment Program (YEAP) which is crucial for ensuring continuous improvement of the agency and its employees.

Relative to this, the IC Head Office, Cebu and Davao District Offices will be operating on a skeleton workforce on 14 – 15 December 2023, to facilitate the successful completion of the annual YEAP. Other services shall be on a limited capacity in order to give way for IC employees to participate in the activities on the said dates. We ask for your understanding for any inconvenience this may cause.

Normal operations will resume on 18 December 2023.

Thank you.


ERICKSON H. BALMES
 Deputy Insurance Commissioner
 Management Support Services Group