



Republic of the Philippines
Department of Finance
INSURANCE COMMISSION
1071 United Nations Avenue
Manila



Advisory No.:	MSS 2023- 103
Classification:	Management Support Services Advisory
Date:	06 December 2023

INSURANCE COMMISSION ADVISORY

TO : All Insurance/Reinsurance Companies, Insurance and Reinsurance Brokers, Mutual Benefit Associations, Trusts for Charitable Uses, Pre-Need Companies, Health Maintenance Organizations and other Insurance Commission Regulated Entities

SUBJECT : Special Non-Working Day on 08 December 2023

Per Memorandum Circular No. 90 dated 09 November 2022, 08 December 2023 is declared as a special non-working day in celebration of the Feast of the Immaculate Conception of Mary.

Relative to this, please be advised that work in the Insurance Commission (IC) Manila Office, Cebu and Davao District Offices will be suspended on the said date.

Those who have already confirmed their appointments through the Insurance Commission Appointment Reservation System (ICare) through <https://web.insurance.gov.ph/icare/login>, but are affected by said arrangement, are advised to request for an alternate schedule.

Please be guided accordingly.


ERICKSON H. BALMES
Deputy Insurance Commissioner
Management Support Services Group