



Republic of the Philippines  
Department of Finance  
**INSURANCE COMMISSION**  
1071 United Nations Avenue  
Manila



## **BIDS AND AWARDS COMMITTEE**

### **SUPPLEMENTAL BID BULLETIN NO. 1**

#### **Procurement of Maintenance Service Agreement of Data Center Equipment and Servers (Project Reference No. 2023–11–356)**

---

This Supplemental Bid Bulletin No. 1, dated 05 December 2023, is being issued to clarify, modify, or amend items in the Bidding Document.

The following item in the Bidding Document for the **Procurement of Maintenance Service Agreement of Data Center Equipment and Servers** dated 25 November 2023 is hereby revised/amended:

1. Amendment of **Section I (Invitation to Bid) Item No. 6, 7 and 9** are hereby amended as follows:

**FROM:**

6. The **Insurance Commission** will hold a **Pre-Bid Conference** on **05 December 2023, 10:00 A.M.** at the **IC Function Room, Insurance Commission, 1071 United Nations Avenue, Ermita Manila**, which shall be open to prospective bidders.

Interested bidders may send their request to participate in the Pre-Bid Conference through e-mail. Kindly indicate the company name, full name, designation, and e-mail addresses of the company representatives and send the request to [bacsec@insurance.gov.ph](mailto:bacsec@insurance.gov.ph). The procuring entity shall only accept a **maximum of two (2) company representatives** for the Pre-Bid Conference.

7. Bids must be duly received by the BAC Secretariat manual submission at the office address indicated below on or before **18 December 2023, 09:00 AM**. Late bids shall not be accepted.

9. Bid opening shall be on **18 December 2023, 10:00 A.M.** at the **IC Function Room, Insurance Commission, 1071 United Nations Avenue, Ermita Manila**. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

Interested bidders may send their request to participate in the Bid Opening through e-mail. Kindly indicate the company name, full name, designation, and e-mail addresses of the company representatives and send the request to [bacsec@insurance.gov.ph](mailto:bacsec@insurance.gov.ph). The procuring entity shall only accept a maximum of two (2) company representatives for the Bid Opening.

**TO:**

6. The **Insurance Commission** will hold a **Pre-Bid Conference** on **07 December 2023, 01:00 P.M. Online via Video Conferencing facility in accordance with Section 22.3 of the revised IRR of RA No. 9184, which shall be open to prospective bidders.**

Interested bidders may send their request to participate in the Pre-Bid Conference through e-mail. Kindly indicate the company name, full name, designation, and e-mail addresses of the company representatives and send the request to bacsec@insurance.gov.ph. The procuring entity shall only accept a **maximum of two (2) company representatives** for the Pre-Bid Conference.

7. Bids must be duly received by the BAC Secretariat manual submission at the office address indicated below on or before **21 December 2023, 09:00 A.M.** Late bids shall not be accepted.

9. Bid opening shall be on **21 December 2023, 10:00 A.M.** at the **IC Function Room, Insurance Commission, 1071 United Nations Avenue, Ermita Manila and online via Video Conferencing facility in accordance with Section 29 of the revised IRR of RA No. 9184.** Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

Interested bidders may send their request to participate in the Bid Opening through e-mail. Kindly indicate the company name, full name, designation, and e-mail addresses of the company representatives and send the request to bacsec@insurance.gov.ph. The procuring entity shall only accept a maximum of two (2) company representatives for the Bid Opening.

2. Amendment of **Section II (Instructions to Bidders) Item No. 14 Bid Security** is hereby amended as follows:

**FROM:**

14. Bid Security

14.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the BDS, which shall be not less than the percentage of the ABC in accordance with the schedule in the BDS.

14.2. The Bid and bid security shall be valid until **16 April 2024**. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

**TO:**

14. Bid Security

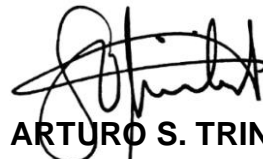
14.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the BDS, which shall be not less than the percentage of the ABC in accordance with the schedule in the BDS.

14.2. The Bid and bid security shall be valid until **19 April 2024**. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

This Supplemental Bid Bulletin No. 1 shall form part of the Bid Documents. Any provisions in the Bid Documents inconsistent herewith are hereby amended, modified, and superseded accordingly.

For the information and guidance of all concerned.

Issued this 05 December 2023 in the City of Manila.



**MR. ARTURO S. TRINIDAD II**  
BAC Chairperson  
Bids and Awards Committee

Supplemental Bid Bulletin No. 1 for the ***Procurement of Maintenance Service Agreement of Data Center Equipment and Servers (Project Reference No. 2023–11–356)*** dated 05 December 2023 consisting of four (4) pages.

Received by:

Name of the Bidder/Company: \_\_\_\_\_

Name of Authorized Representative/s: \_\_\_\_\_

Signature/s: \_\_\_\_\_