



Republic of the Philippines  
 Department of Finance  
**INSURANCE COMMISSION**  
 1071 United Nations Avenue  
 Manila



**NOTICE TO PROCEED**

\_\_ May 2023

**MS. JOAN RACHELLE Q. TOLOSA**

Account Manager

**Innove Communications, Inc.**

The Globe Tower – Cebu Samar Loop corner

Panay Road, Cebu Business Park Cebu City

Tel. No.: 0917-6884217

Dear **Ms. Tolosa**,

With the Contract Agreement having been approved, you are given notice to commence delivery for the **Subscription of Ten (10) Hosts Video Cloud Conferencing Software**.

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Please return one copy to the Insurance Commission c/o the Bids and Awards Committee Secretariat.

Thank you.

Very truly yours,

  
**REYNALDO A. REGALADO**  
 Insurance Commissioner



I acknowledge receipt of this Notice on

: 10 July 2023

Name of the Representative of the Bidder

: JOAN R. TOLOSA

Authorized Signature

: 