



Republic of the Philippines
 Department of Finance
INSURANCE COMMISSION
 1071 United Nations Avenue
 Manila



Advisory No.:	MSS 2023- 081
Classification:	Management Support Services Advisory
Date:	22 September 2023

INSURANCE COMMISSION ADVISORY

TO : All Insurance/Reinsurance Companies, Insurance and Reinsurance Brokers, Mutual Benefit Associations, Trusts for Charitable Uses, Pre-Need Companies, Health Maintenance Organizations and other Insurance Commission Regulated Entities

SUBJECT : Work Suspension in Celebration of Kainang Pamilya Mahalaga Day

In accordance with Memorandum Circular No. 32 (s.2023) dated 21 September 2023, work in government offices in the Executive Branch shall be suspended from 3:00 in the afternoon onwards on Monday, 25 September 2023.

In connection with this, work in all Insurance Commission (IC) office branches is suspended.

In addition, fees and charges must be paid via the Link.BizPortal (<https://www.lbp-eservices.com/egps/portal/index.jsp>) using the IC-LANDBANK ePayment System, and records will be received exclusively through Drop Box at the Records Receiving Area in front of the Ground Floor Restrooms.

Those who have already confirmed their appointments through the Insurance Commission Appointment Reservation System (ICare) <https://web.insurance.gov.ph/icare/login> and are affected by the work suspension are encouraged to request for an alternate schedule.

Normal office operations shall resume on Tuesday, 26 September 2023.

Please be guided accordingly.



ATTY. ERICKSON H. BALMES
 Deputy Insurance Commissioner
 Management Support Services Group