



Republic of the Philippines  
 Department of Finance  
**INSURANCE COMMISSION**  
 1071 United Nations Avenue  
 Manila



**NOTICE TO PROCEED**

\_\_\_ August 2023

**Ms. CATHERINE BUENAFLOR**  
 Authorized Representative  
**TRAINSTATION INC.**  
 Unit 1106, 11<sup>th</sup> Floor, Medical Plaza Building  
 San Miguel Avenue, Pasig City

Dear Ms. **BUENAFLOR**:

With the Contract Agreement having been approved, you are given notice to commence delivery for Program Facilitators, including Customized Indoor Programs and Synthesis for the 2023 Mid-Year Performance Review and Planning and Team Building Workshop (P.R. No. 2023-08-249).

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement and in accordance with the Contract Agreement.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Please return one (1) copy to the Insurance Commission c/o the Bids and Awards Committee (BAC) Secretariat or Planning and Management Division.

Very truly yours,

  
**REYNALDO A. REGALADO**  
 Insurance Commissioner

*Handwritten initials 'jll' in blue ink.*

**ACCEPTANCE/CONFORME:**

I acknowledge receipt of this Notice on : \_\_\_\_\_  
 Name of the Representative of the Bidder : \_\_\_\_\_  
 Authorized Signature : CATHERINE BUENAFLOR

16 AUGUST 2023

*Handwritten signature of Catherine Buenaflor in blue ink.*

*Handwritten initials 'fsc. v' in blue ink.*