



Republic of the Philippines  
 Department of Finance  
**INSURANCE COMMISSION**  
 1071 United Nations Avenue  
 Manila



**NOTICE TO PROCEED**

28 October 2022

**MR. GERALD B. CRUZAT**

Authorized Representative / Senior Sales Account Manager

**HOTEL KIMBERLY, INC.**

770 Pedro Gil St., Malate, Manila

Dear **Mr. CRUZAT**:

With the Contract Agreement having been approved, you are given notice to commence delivery for the **LEASE OF VENUE (INCLUDING USE OF FUNCTION ROOM, ACCOMMODATIONS, TRANSPORTATION SERVICES AND MEALS) FOR THE STRATEGIC PLANNING WORKSHOP FOR FY 2023 (P.R. No. 2022-10-252)**.

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement and in accordance with the Contract Agreement.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Please return one (1) copy to the Insurance Commissioner c/o the Planning and Management Division or the Bids and Awards Committee (BAC) Secretariat.

Very truly yours,

**DENNS B. FUNA**  
 Insurance Commissioner



**ACCEPTANCE/CONFORME:**

I acknowledge receipt of this Notice on : 28 OCTOBER 2022  
 Name of the Representative of the Bidder : Gerald Cruzat  
 Authorized Signature : [Signature]