



Republic of the Philippines  
Department of Finance  
**INSURANCE COMMISSION**  
1071 United Nations Avenue  
Manila



## NOTICE TO PROCEED

08 August 2022

**MS. MICHAELA G. MONSALVE**

Sales Admin Assistant  
**CENTURY PARK HOTEL**  
599 P. Ocampo Street 1004  
Malate, Manila

Dear **Ms. Monsalve**:

With the attached Contract Agreement having been approved, you are given notice to commence delivery for the **Lease of Venue (including use of function room, accommodations and meals) for the Functional Group Planning and Budgeting Activity of the Office of the Commissioner (P.R. No. 2022-08-200)**.

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Please return one (1) copy to the Insurance Commission c/o the Bids and Awards Committee Secretariat.

Thank you.

Very truly yours,

  
**DENNIS B. FUNA**  
Insurance Commissioner

I acknowledge receipt of this Notice on : August 8, 2022  
Name of the Representative of the Bidder : Michaela G. Monsalve  
Authorized Signature : 