



Republic of the Philippines
Department of Finance
INSURANCE COMMISSION
1071 United Nations Avenue
Manila



NOTICE TO PROCEED

25 July 2022

MS. CHERRIE ANNE S. TEO
Senior Sales Manager
Mimosa Cityscapes, Inc. (Quest Plus Conference Center-Clark)
Mimosa Drive, Filinvest Mimosa + Leisure City
Clark Freeport Zone, Pampanga

Dear **Ms. Teo**:

With the Contract Agreement having been approved, you are given notice to commence the **Lease of Venue (including use of function room, accommodations and meals) for the Functional Group Planning and Budgeting Activity of the Legal Services Group on 26 - 27 July 2022** (Project Reference No. 2022-07-187).

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Please return one copy to the Insurance Commission c/o the Bids and Awards Committee Secretariat.

Thank you.

Very truly yours,

DENNIS B. FUNA
Insurance Commissioner



I acknowledge receipt of this Notice on
Name of the Representative of the Bidder
Authorized Signature

: 25 July 2022
: Cherrie Anne S. Teo, Senior Sales Manager
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