



Republic of the Philippines
 Department of Finance
INSURANCE COMMISSION
 1071 United Nations Avenue
 Manila



REQUEST FOR QUOTATION

The Insurance Commission (IC) invites all PhilGEPS registered suppliers to participate and submit their quotation for the **Supply and Delivery of Various Office Chairs for the Insurance Commission**, subject to the conditions stated in the Terms of Reference (TOR):

NAME OF PROJECT	Supply and Delivery of Various Office Chairs for the Insurance Commission (IC)
PURCHASE REQUEST/REF. NO.	2022- 04-081
LOCATION	IC Building, 1071 United Nations Avenue, Ermita, Manila
MODE OF PROCUREMENT	Negotiated Procurement – Small Value Procurement (Sec. 53.9, Revised Implementing Rules and Regulations of R.A. No. 9184)
APPROVED BUDGET FOR THE CONTRACT	Nine Hundred Ninety-Nine Thousand Pesos (PhP999,000.00) <i>inclusive of applicable charges and taxes</i>
DELIVERY PERIOD	Ninety (90) calendar days upon receipt of Notice to Proceed (NTP)
DEADLINE OF SUBMISSION OF QUOTATION/S	<u>04</u> May 2022 / 12:00NN

The duly accomplished and signed **REPLY SLIP**, including the required documents as enumerated therein, **must be submitted in person or through email not later than 12:00 NN, 04 May 2022** to the Administrative Division – Property and Supply Section through the following:

Contact person: Ms. Paulette G. Delgado, IC Administrative Officer III
 Ms. Jenina Roussel A. Vergara, IC Administrative Officer II
 Mr. Michael Joshua L. Evangelista, IC Administrative Aide I

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REVELYN R. MOJICA
 IC Division Manager
 Administrative Division

29 April 2022