



Republic of the Philippines  
 Department of Finance  
**INSURANCE COMMISSION**  
 1071 United Nations Avenue  
 Manila



**NOTICE TO PROCEED**

31 March 2022

**MS. CHARITY BULAHAN**  
 Managing Director  
**PRO EVENT**  
 Blk. 14 Lot 2, Judith St.  
 Vermont Royale Village,  
 Mayamot, Antipolo City  
 Contact Nos: 0906-5968281 / 09175162148

Dear **Ms. BULAHAN**:

With the attached Contract Agreement having been approved, you are given notice to commence delivery for the **Professional Photography and Videography Services for the Insurance Commission's Anniversary (P.R. No. 2022-02-012A)**.

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Please return one (1) copy to the Insurance Commission c/o the Bids and Awards Secretariat or the IC Steering Committee – Logistics Sub-Committee.

Thank you.

Very truly yours,

**DENNIS B. FUNA**  
 Insurance Commissioner

I acknowledge receipt of this Notice on : MARCH 31, 2022  
 Name of the Representative of the Bidder : CHARITY BULAHAN  
 Authorized Signature : [Signature]