

Republic of the Philippines
Department of Finance
INSURANCE COMMISSION
Manila

APPLICATION FOR RENEWAL OF LICENSE AS INSURANCE AGENT

_____ Date

The Insurance Commissioner
Manila

Sir/Madam:

The undersigned hereby applies for the renewal of the licenses attached hereto, to do business in the Philippines for the year beginning 01 January 20 _____, under Chapter IV, Title 1, Section 307 of the Insurance Code as amended (RA 10607) of the insurance agents of _____ listed in the attached form:

We hereby certify:

1. That on the basis of the withholding tax for (BIR Form) 1743.1) of said agents we found the amount of commission or other compensation for services rendered as insurance agents for the preceding year is not less that ₱ 3,600.00 each.
2. That the said agents, if they are company or corporation or agency, have submitted audited financial statements;
3. That the said agents have paid the corresponding Privilege Tax
4. That the said agents have submitted copy of their Income Tax Return;
5. That the said agents, if they are aliens, have submitted aliens' annual fee for the current year;
6. That the said agents, if they are partnership or corporation, have complied with the Value Added Tax System;
7. That copies of the documents pertaining to the statements in the preceding subparagraphs 1 to 6 are on file with our company;
8. That the personal information of the said agents appears in Schedule A.

AND WE HEREBY AGREE that should the foregoing be found to be false in any respect, the licenses so renewed shall be immediately cancelled without prior notice and the persons responsible therefore shall be dealt with in accordance with law.

Attached is _____ Check No. _____
in the amount of _____
(₱ _____) for _____ () ordinary agents
and _____ () general agents licenses
and _____ () pieces of documentary stamps at
₱ _____ each.

Very truly yours,

President or Senior/Exec. Vice Pres.

(Insurance Company)

SUBSCRIBED AND SWORN TO before me this ____ day of _____,
20____, affiant having exhibited his/her Community Tax Certificate No. _____
issued on _____, 20____ at _____.

Notary Public

Doc. No. _____
Page No. _____
Book No. _____
Series of 20 _____