



**OFFICE ORDER NO. 2021- 023**  
18 February 2021

**Subject: AUTHORITY TO ASSUME POSITION**

The following are hereby appointed to the position indicated opposite their names effective upon their assumption to duty:

| <b>Name</b>                       | <b>Position/Item Number/ Pay Grade/Status/Station</b>   |
|-----------------------------------|---|
| 1. JUAN CARLO R. FLORENCIO        | <b>IC Information Technology Officer I</b><br>IC-ITO1-1-2014/ PG 13<br>Permanent<br>Information Technology Division   |
| 2. LOUISE JOIE D. ESPORLAS        | <b>IC Information Technology Officer I</b><br>IC-ITO1-2-2014/ PG 13<br>Permanent<br>Information Systems Division      |
| 3. MANFRED ACE G. RAZON           | <b>IC Information Technology Officer I</b><br>IC-ITO1-5-2014/ PG 13<br>Permanent<br>Information Systems Division      |
| 4. MA. ALYSSA CRISSELLE S. VALIÑA | <b>IC Accountant III</b><br>IC-A3-2-2014/ PG 11<br>Permanent<br>Accounting Division                                   |
| 5. MARIANNE D. V. SUPETLAN        | <b>IC Administrative Officer III</b><br>IC-ADO3-6-2014/ PG 10<br>Permanent<br>Budget Division                         |
| 6. JENINA ROUSSEL A. VERGARA      | <b>IC Administrative Officer II</b><br>IC-ADO2-7-2015/ PG 8<br>Permanent<br>Administrative Division – Supply Section  |
| 7. MARIA VIVIAN N. VELASQUEZ      | <b>IC Administrative Officer II</b><br>IC-ADO2-5-2015/ PG 8<br>Permanent<br>Administrative Division – Records Section |

| Name                   | Position/Item Number/ Pay<br>Grade/Status/Station  |
|------------------------|--|
| 8. RAMON PIO A. ARROJO | <b>IC Administrative Officer I</b><br>IC-ADO1-2-2012/ PG 6<br>Permanent<br>Administrative Division – General Services<br>Section |
| 9. ADOLFO V. NERI, JR. | <b>IC Administrative Assistant I</b><br>IC-ADAS1-7-2012<br>Permanent<br>Administrative Division – General Services<br>Section    |

They shall report to their respective superiors for the details of their new assignments.



**DENNIS B. FUNA**  
Insurance Commissioner

CL: All IC Personnel  
201 File