



Republic of the Philippines  
 Department of Finance  
**INSURANCE COMMISSION**  
 1071 United Nations Avenue  
 Manila



**NOTICE TO PROCEED**

11 March 2022

**Ms. SHELA G. SARMIENTO**  
 Senior Sales Executive  
**Manila Bulletin Publishing Corp.**  
 Manila Bulletin Bldg., Muralla St.  
 cor. Recoletos St., Intramuros, Manila

Dear **Ms. Sarmeinto**:

With the Contract Agreement having been approved, you are given notice to commence delivery for the **Publication of Insurance Memorandum Circular 2022-01** re 2022 Amendments to the 2014 Rules of Procedure Governing Trial and Hearing of Claims Cases Involving Insurance or Reinsurance Policies or Those Arising From Membership Certificates Issued by Mutual Benefit Associations in the Insurance Commission (P.R. No. 2022-03-032A) on 14 MAR 2022.

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Please return one copy to the Insurance Commission c/o the Administrative Division.

Thank you.

Very truly yours,  


**DENNIS B. FUNA**  
 Insurance Commissioner



I acknowledge receipt of this Notice on  
 Name of the Representative of the Bidder  
 Authorized Signature

11 MAR 2022  
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 : SHELA G. SARMIENTO  
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