



**BIDS AND AWARDS COMMITTEE
SUPPLEMENTAL BID BULLETIN NO. 2**

**Supply and Delivery of Vitamin Supplements for CY 2018
(Project Reference No. 18-05-183, Lot 1/2/3/4)**

This Supplemental Bid Bulletin No. 2 dated 20 September 2018 is being issued to clarify, modify, or amend items in the Bidding Documents for the Supply and Delivery of Vitamin Supplements for CY 2018.

I. The following items are hereby **MODIFIED/AMENDED**:

A. SECTION III. BID DATA SHEET

| <i>Item No.</i> | <i>From</i> | <i>To</i> |
|-------------------|--|---|
| ITEM 12.1. | The name of the Contract is Supply and Delivery of Vitamins for C.Y. 2018. | The name of the Contract is Supply and Delivery of Vitamin Supplements for C.Y. 2018. |
| ITEM 17.1. | Bids shall be valid until One Hundred Twenty (120) days from the bid opening or 23 January 2019. | Bids shall be valid until One Hundred Twenty (120) days from the bid opening or 25 January 2019. |
| ITEM 18.2. | The bid security shall be valid until One Hundred Twenty (120) days from the bid opening or 23 January 2019. | The bid security shall be valid until One Hundred Twenty (120) days from the bid opening or 25 January 2019. |

B. SECTION VI. SCHEDULE OF REQUIREMENTS

1. Supply and Delivery of Vitamin Supplements at the IC District Offices

| <i>IC District Office</i> | <i>Delivery Period</i> | |
|--------------------------------|---|---|
| | <i>From</i> | <i>To</i> |
| IC Cebu District Office | Within One (1) Week after the issuance of Notice to Proceed (NTP) Note: One time delivery only | Within Two (2) Weeks after the issuance of Notice to Proceed (NTP) Note: One time delivery only |

| IC District Office | Delivery Period | |
|---------------------------------|---|---|
| | From | To |
| IC Davao District Office | Within One (1) Week after the issuance of Notice to Proceed (NTP) Note: One time delivery only | Within Two (2) Weeks after the issuance of Notice to Proceed (NTP) Note: One time delivery only |

C. SECTION VIII. BIDDING FORMS

1. IC Form No. 1-A: For Goods Offered from Within the Philippines Detailed Bid Price Schedule

| From | To |
|--|--|
| <u>Project:</u> Supply and Delivery of Vitamins for C.Y. 2018. | <u>Project:</u> Supply and Delivery of Vitamin Supplements for C.Y. 2018. |

2. IC Form No. 9: Conformity with Section VI (Schedule of Requirements) and Section VII (Technical Specifications)

Section VI. Schedule of Requirements

| Location/Project Site | Delivery Period | |
|--|---|---|
| | From | To |
| IC Cebu District Office located at Room 34 Almase Building, 80 Osmeña, Cebu City | Within One (1) Week after the issuance of Notice to Proceed (NTP) Note: One time delivery only | Within Two (2) Weeks after the issuance of Notice to Proceed (NTP) Note: One time delivery only |
| IC Davao District Office located at Door 2 and 3, 3rd Floor, YAP Building, Quimpo Boulevard, Ecoland, Davao City | Within One (1) Week after the issuance of Notice to Proceed (NTP) Note: One time delivery only | Within Two (2) Weeks after the issuance of Notice to Proceed (NTP) Note: One time delivery only |

Section VII. Technical Specifications

| Vitamin Supplement | Specification - Expiry | |
|---|--|--|
| | From | To |
| dL-alpha-tocopheryl acetate (Vitamin E) | At least two (2) years from date of delivery | At least fourteen (14) months from the date of delivery |
| Calcium (Ca Carb – Vit D – Minerals) | At least two (2) years from date of delivery | At least fourteen (14) months from the date of delivery |

3. IC Form No. 10: Contract Agreement Form (2nd Paragraph)

| From | To |
|---|---|
| WHEREAS, the Entity invited Bids for certain goods and ancillary services, viz., <i>SUPPLY AND DELIVERY OF VITAMINS FOR C.Y. 2018</i> , and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of <i>[contract price in words and figures]</i> (hereinafter called "the Contract Price"). | WHEREAS, the Entity invited Bids for certain goods and ancillary services, viz., <i>SUPPLY AND DELIVERY OF VITAMIN SUPPLEMENTS FOR C.Y. 2018</i> , and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of <i>[contract price in words and figures]</i> (hereinafter called "the Contract Price"). |

II. The following items are given **CLARIFICATION**:

A. SUBMISSION OF PHILGEPS CERTIFICATE

Pursuant to Section 25.2 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, submission of a valid **PLATINUM MEMBERSHIP** Certificate from the PhilGEPS, **provided that Annex A of the said Certificate must be attached**, shall suffice as compliance with Class "A" Eligibility Documents, per Item 12.1. (a)(i) Section II. Instructions to Bidders (ITB), and the **non-submission of the FOLLOWING** as part of the bidding documents **shall not be a ground for "failed" rating during the bid opening**:

- Registration certificate from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives;
- Mayor's/Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
- Tax Clearance from the Bureau of Internal Revenue; and,
- Audited Financial Statements

Only bids with valid **PLATINUM MEMBERSHIP** Certificate from the PhilGEPS shall be accepted as "passed". All bids not supported by platinum membership shall be given a "failed" rating during bid opening.

B. SUBMISSION OF ADDITIONAL DOCUMENTS FOR TECHNICAL COMPONENTS (ITEM 12.1., SECTION III. BID DATA SHEET)

- The additional documents required to be submitted under Item 12.1., Section III. Bid Data Sheet shall be included in the Technical Components of the bid.
- Submission of the actual product insert of the vitamin supplements shall likewise suffice as compliance to the submission of complete product description as required in Item 12.1., Section III. Bid Data Sheet. Actual product insert refers to the product description document which is placed inside the packaging (i.e. box or bottle) of the vitamin supplements.

C. SUPPLY AND DELIVERY OF VITAMIN SUPPLEMENTS AT THE IC DISTRICT OFFICES (SECTION VI. SCHEDULE OF REQUIREMENTS)

- Authorized personnel of the supplier shall deliver the vitamin supplements to the IC District Offices, together with the corresponding Delivery Receipt and Statement of Account/Billing Statement.

D. TECHNICAL SPECIFICATIONS OF VITAMIN SUPPLEMENTS (SECTION VII. TECHNICAL SPECIFICATIONS)

- The goods offered by the bidder/s in their respective bids must comply with the technical specifications of the vitamin supplements as required in Section VII. Technical Specifications.

E. FILLING OUT OF BIDDING FORMS

- Bidders shall use the Bidding Forms prescribed by the Insurance Commission.
- For **IC Form No. 1-A: For Goods Offered from Within the Philippines Detailed Bid Price Schedule**, item/s which the bidder will not bid must be indicated as "No Bid".
- For **IC Form No. 9: Conformity with Section VI (Schedule of Requirements) and Section VII (Technical Specifications)**, item/s which the bidder will not bid must be indicated as "No Bid".
- Regardless of the number of lots to be bid, the supplier shall only submit one (1) duly accomplished, signed and notarized Omnibus Sworn Statement.

This Supplemental Bid Bulletin No. 2 shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly. Items not specifically amended and/or modified including those only supplemented are considered retained and/or applicable.

For the information and guidance of all concerned.

Issued this 20th of September 2018 in the City of Manila.


EDWIN CORNELIUS A. LAUZ
Chairperson
Bids and Awards Committee

Supplemental Bid Bulletin No. 2 dated 20 September 2018 for the **Supply and Delivery of Vitamin Supplements for CY 2018** (Project Reference No. 18-05-183) consisting of five (5) pages.

Received by:

Name of the Bidder/Company: _____

Name of Authorized Representative/s: _____

Signature/s: _____

Date: _____