



Republic of the Philippines  
Department of Finance  
**INSURANCE COMMISSION**  
1071 United Nations Avenue  
Manila

**BIDS AND AWARDS COMMITTEE**

**SUPPLEMENTAL BID BULLETIN NO. 2**

**Procurement of Brand-New Motor Vehicles for the Use of  
Insurance Commission's (IC) Employees  
(Project Reference No. 2021-09-190)**

This Supplemental Bid Bulletin No. 2 dated 17 November 2021 is being issued to clarify, modify, or amend items in the Request for Quotation.

The following items in the Bidding Documents for the **Procurement of Brand-New Motor Vehicles for the Use of Insurance Commission's (IC) Employees** dated 31 October 2021 are hereby revised/amended:

1. Invitation to Bid

**FROM:**

<b>1</b>	1. The <b>Insurance Commission, through the Government of the Philippines (GOP) under 2021 Special Fund 151</b> intends to apply the sum of <b>Thirteen Million Six Hundred Five Thousand Pesos (Php13,605,000.00), inclusive of 12% VAT</b> , being the Approved Budget for the Contract (ABC) to payments under the contract for the <b>Procurement of Brand-New Motor Vehicles for the use of Insurance Commission's (IC) Employees/Project Reference No. 2021-09-190</b> . Bids received in excess of the ABC, and late bids shall be automatically rejected at bid opening.
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**TO:**

<b>1</b>	1. The <b>Insurance Commission, through the Government of the Philippines (GOP) under 2021 Special Fund 151</b> intends to apply the sum of <b>Four Million Pesos (Php4,000,000.00) for LOT 1, and Nine Million Six Hundred Five Thousand Pesos (Php9,605,000.00) for LOT 2, both inclusive of 12% VAT</b> , being the Approved Budget for the Contract (ABC) to payments under the contract for the <b>Procurement of Brand-New Motor Vehicles for the use of Insurance Commission's (IC) Employees/Project Reference No. 2021-09-190</b> . Any bids in excess of the ABC per lot, and late bids shall be automatically rejected at bid opening: <table border="1" data-bbox="443 1713 1374 2022"><thead><tr><th style="text-align: center;">LOT</th><th style="text-align: center;">ABC</th></tr></thead><tbody><tr><td>LOT 1 – 1 (One) Mini Bus</td><td>Four Million Pesos(Php4,000,000.00) inclusive of 12% VAT</td></tr><tr><td>LOT 2 – 5 (Five) Passenger Vans</td><td>Eight Million Six Hundred Five Thousand Pesos (Php 9,605,000.00) inclusive of 12% VAT</td></tr><tr><td><b>TOTAL</b></td><td><b>Thirteen Million Six Hundred Five Thousand Pesos (P13,605,000.00) inclusive of 12% VAT</b></td></tr></tbody></table>	LOT	ABC	LOT 1 – 1 (One) Mini Bus	Four Million Pesos(Php4,000,000.00) inclusive of 12% VAT	LOT 2 – 5 (Five) Passenger Vans	Eight Million Six Hundred Five Thousand Pesos (Php 9,605,000.00) inclusive of 12% VAT	<b>TOTAL</b>	<b>Thirteen Million Six Hundred Five Thousand Pesos (P13,605,000.00) inclusive of 12% VAT</b>
LOT	ABC								
LOT 1 – 1 (One) Mini Bus	Four Million Pesos(Php4,000,000.00) inclusive of 12% VAT								
LOT 2 – 5 (Five) Passenger Vans	Eight Million Six Hundred Five Thousand Pesos (Php 9,605,000.00) inclusive of 12% VAT								
<b>TOTAL</b>	<b>Thirteen Million Six Hundred Five Thousand Pesos (P13,605,000.00) inclusive of 12% VAT</b>								

2. Amendment of Bid Data Sheet are hereby amended as follows:

**FROM:**

ITB Clause	
14.1	<p>The bid security shall be in the form of a <b>Bid Securing Declaration</b>, or any of the following forms and amounts:</p> <ol style="list-style-type: none"> <li>1. The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts: <b><u>Two Hundred Seventy Two Thousand Pesos (Php272,000.00)</u></b><i>[Insert 2% of Php13,605,000.00]</i>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or</li> <li>2. The amount of not less than <b><u>Six Hundred Eighty Thousand Two Hundred Fifty Pesos (Php680,250.00)</u></b><i>[Insert 5% of Php13,605,000.00]</i> if bid security is in Surety Bond;</li> </ol> <p>If the Bid Security is in the form of cashier's/manager's check, the payee shall be "<b>INSURANCE COMMISSION</b>".</p>

**TO:**

ITB Clause	
14.1	<p>The bid security shall be in the form of a <b>Bid Securing Declaration</b>, or any of the following forms and amounts:</p> <p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <ol style="list-style-type: none"> <li>1. The amount of not less than <b><u>Eighty Thousand Pesos(Php80,000.00)</u></b> <i>[Insert 2% of Php4,000,000.00]</i> for Lot 1 – 1 Mini-Bus and <b><u>Fifteen Thousand Pesos (Php192,100.00)</u></b><i>[Insert 2% of Php9,605,000.00]</i> for Lot 2 – 5 Passenger Vans, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or</li> <li>2. The amount of not less than <b><u>Two Hundred Thousand Pesos(Php200,000.00)</u></b> <i>[Insert 5% of Php4,000,000.00]</i> for Lot 1 – 1 Mini-Bus and <b><u>Thirty-Seven Thousand Five Hundred Pesos (Php480,250.00)</u></b><i>[Insert 5% of Php9,605,000.00]</i> for Lot 2 – 5 Passenger Vans, if bid security is in Surety Bond;</li> </ol> <p>If the Bid Security is in the form of cashier's/manager's check, the payee shall be "<b>INSURANCE COMMISSION</b>".</p>

3. Amendment of **Section VI (Schedule of Requirements)** are hereby amended as follows:

**From:**

The delivery schedule expressed as days stipulates hereafter as delivery period which is the date of delivery to the project site.

Item	Description of the Project	Qty	U/M	Delivered, Weeks/Months
1	Procurement of Brand-New Motor Vehicle for the use of Insurance Commission's (IC) Employees			Supply and delivery of the Brand-New Vehicles must be not more than <b>Thirty (30) calendar days upon receipt of the Notice to Proceed (NTP)</b>
	Supply of: One (1) Minibus	1	Unit	
	Five (5) Passenger Vans	5	Units	

**To:**

Item	Description of the Project	Qty	U/M	Delivered, Weeks/Months
	Procurement of Brand-New Motor Vehicle for the use of Insurance Commission's (IC) Employees			Supply and delivery of the Brand-New Vehicles must be not more than <b>Thirty (90) calendar days upon receipt of the Notice to Proceed (NTP)</b>
Lot 1	One (1) Minibus	1	Unit	
Lot 2	Five (5) Passenger Vans	5	Units	

4. Amendment of **Section VII (Technical Specifications)** are hereby amended as follows:

**From:**

**Technical Specifications**

MINIMUM TECHNICAL SPECIFICATION
BRAND/MODEL:
Mini Bus : 1
Price
A large four-wheel enclosed vehicle intended for conveying passengers and/or hauling cargo, traditionally having four (4) doors (two side doors for driver and front passengers, a single passenger sliding door and a tailgate). It has no luggage compartment but an expandable area at the rear which can be used for luggage, cargoes, etc.
The seating capacity is 29 passengers, including the driver. It has several rows of folding or removable seats behind the driver.

Fuel Type: Diesel	
Fuel System: Common Rail or Latest Fuel System for Direct Injection	
Engine Type: 4-Cylinder, DOHC	
Engine displacement not exceeding 4500cc	
Euro 4 or latest	
5-Speed Manual Transmission	
Steering System	
Front and Rear Suspension: Manufacturer's Standard	
Front and Rear Brakes: Manufacturer's Standard	
Tires: Manufacturer's Standard	
Air-condition System: Manufacturer's Standard Air-conditioning System	
Audio System: Manufacturer's Standard	
<b>Other Features:</b>	
Full Tank Capacity in Liters	
Front: Manufacturers Standard Rear: Manufacturer's Standard	
Rear Window Defogger	
ABS or equivalent	
Warranty: At least Three (3) years or 100,000 km whichever comes first	
Default Inclusions	Three (3) years LTO Registration
	One (1) year TPL Insurance
	One (1) year Comprehensive Insurance to be applied with GSIS
	Spare Tire with Rim
	Standard Tools and Early Warning Device
	Matting
	Tint
Seat Cover	
Other requirements for consideration:	
<ol style="list-style-type: none"> <li>1. Certification accompanied with proof that the brand being offered has been in the Philippine market for at least ten (10) years.</li> <li>2. List of manufacturer's dealership with company owned Service Centers (Casa) in the following areas: <ol style="list-style-type: none"> <li>2.1. Five (5) in NCR;</li> <li>2.2. Three (3) in Luzon;</li> <li>2.3. Three (3) in Visayas; and</li> <li>2.4. Three (3) in Mindanao</li> </ol> <i>(Accredited or Authorized Service Centers shall be owned/controlled by the dealership)</i> </li> <li>3. Certificate of Spare Parts availability in the Philippines for the next five (5) years after end-of-production issued by the manufacturer or authorized dealer.</li> </ol>	

To:

**Technical Specifications**

<b>MINIMUM TECHNICAL SPECIFICATION</b>	
BRAND/MODEL:	
Mini Bus : 1	
Price	
A large four-wheel enclosed vehicle intended for conveying passengers and/or hauling cargo, traditionally having one (1) sliding door in the middle side of the vehicle. It has no luggage compartment but an expandable area at the rear which can be used for luggage, cargoes, etc.	
The seating capacity is 29 passengers, including the driver. It has several rows of folding or removable seats behind the driver.	
Fuel Type: Diesel	
Fuel System: Common Rail or Latest Fuel System for Direct Injection	
Engine Type: 4-Cylinder, DOHC	
Engine displacement not exceeding 4500cc	
Euro 4 or latest	
5-Speed Manual Transmission	
Steering System	
Front and Rear Suspension: Manufacturer's Standard	
Front and Rear Brakes: Manufacturer's Standard	
Tires: Manufacturer's Standard	
Air-condition System: Manufacturer's Standard Air-conditioning System	
Audio System: Manufacturer's Standard	
<b>Other Features:</b>	
Full Tank Capacity in Liters	
Front: Manufacturers Standard Rear: Manufacturer's Standard	
Rear Window Defogger	
ABS or equivalent	
Warranty: At least Three (3) years or 100,000 km whichever comes first	
Default Inclusions	Three (3) years LTO Registration
	One (1) year TPL Insurance
	One (1) year Comprehensive Insurance to be applied with GSIS
	Spare Tire with Rim
	Standard Tools and Early Warning Device
	Matting
	Tint
Seat Cover	
Other requirements for consideration: 1. Certification accompanied with proof that the brand being offered has been in the Philippine market for at least ten (20) years.	

2. List of manufacturer's dealership with company owned Service Centers (Casa) in the following areas:
  - 2.1. Five (5) in NCR;
  - 2.2. Three (3) in Luzon;
  - 2.3. Three (3) in Visayas; and
  - 2.4. Three (3) in Mindanao

*(Accredited or Authorized Service Centers shall be owned/controlled by the dealership)*
3. Certificate of Spare Parts availability in the Philippines for the next five (5) years after end-of-production issued by the manufacturer or authorized dealer.

<b>MINIMUM TECHNICAL SPECIFICATION</b>
BRAND/MODEL:
PASSENGER VAN: 5
PRICE
A large four-wheel enclosed vehicle intended for conveying passengers and/or hauling cargo, traditionally having four (4) doors (two side doors for driver and front passengers, a single passenger sliding door and a tailgate). It has no luggage compartment but an expandable area at the rear which can be used for luggage, cargoes, etc.
The seating capacity ranges from eight to fifteen (8-15) passengers, including the driver. It has several rows of folding or removable seats behind the driver.
Fuel Type: Diesel
Fuel System: Common Rail or Latest Fuel System for Direct Injection
Engine Type: 4-Cylinder, DOHC, Minimum of 2.7L and maximum of 2.8L
Engine displacement not exceeding 3000cc
Euro 4 compliant or latest
5-Speed Manual Transmission
Power assisted:
Front and Rear Suspension: Manufacturer's Standard
Front and Rear Brakes: Manufacturer's Standard
Wheels: Manufacturer's Standard
Tires: Manufacturer's Standard
Air-condition System: Manufacturer's Standard Air-conditioning System
Audio System: Manufacturer's Standard
<b>Other Features:</b>
Power Windows
Power Door Locks
Side View Mirrors: Manufacturer's Standard
Front: Manufacturers Standard Rear: Manufacturer's Standard
Rear Window Defogger

ABS or equivalent	
SRS Airbag	
Alloy Mags	
Warranty: At least Three (3) years or 100,000 km whichever comes first.	
Default Inclusions	Three (3) years LTO Registration
	One (1) year TPL Insurance
	One (1) year Comprehensive Insurance – optional
	Spare Tire with Rim
	Standard Tools and Early Warning Device
	Matting
	Tint
Seat Cover	
Other requirements for consideration:	
<ol style="list-style-type: none"> <li>1. Certification accompanied with proof that the brand being offered has been in the Philippine market for at least ten (20) years.</li> <li>2. List of manufacturer's dealership with company owned Service Centers (Casa) in the following areas: <ol style="list-style-type: none"> <li>2.1. Five (5) in NCR;</li> <li>2.2. Three (3) in Luzon;</li> <li>2.3. Three (3) in Visayas; and</li> <li>2.4. Three (3) in Mindanao</li> </ol> <p><i>(Accredited or Authorized Service Centers shall be owned/controlled by the dealership)</i></p> </li> <li>3. Certificate of Spare Parts availability in the Philippines for the next five (5) years after end-of-production issued by the manufacturer or authorized dealer.</li> </ol>	

This Supplemental Bid Bulletin No. 2 shall form part of the Bid Documents. Any provisions in the Bid Documents inconsistent herewith is hereby amended, modified, and superseded accordingly.

For the information and guidance of all concerned.

Issued this 17 November 2021 in the City of Manila.

**[ORIGINAL SIGNED]**  
**ARTURO S. TRINIDAD II**  
 Chairperson  
 Bids and Awards Committee

Supplemental Bid Bulletin No. 2 for *the Procurement of Brand-New Motor Vehicles for the Use of Insurance Commission's (IC) Employees (Project Reference No. 2021-09-190)* dated 17 November 2021 consisting of eight (8) pages.

Received by:

Name of the Bidder/Company: \_\_\_\_\_

Name of Authorized Representative/s: \_\_\_\_\_

Signature/s: \_\_\_\_\_