



BIDS AND AWARDS COMMITTEE
SUPPLEMENTAL BID BULLETIN NO. 2

Procurement of Consumables for Laser Printers for CY 2021
(Project Reference No. 2021-09-177)

This Supplemental Bid Bulletin No. 2 dated 11 November 2021 is being issued to clarify, modify, or amend items in the Request for Quotation.

The following items in the Bidding Documents for the **Procurement of Consumables for Laser Printers for CY 2021** dated 22 October 2021 are hereby revised/amended:

1. Invitation to Bid

FROM:

1	The Insurance Commission, through the Government of the Philippines (GOP) under 2021 Special Fund 151 intends to apply the sum of Two Million Two Hundred Thousand Pesos (Php2,200,000.00), inclusive of 12% VAT, being the Approved Budget for the Contract (ABC) to payments under the contract for the Procurement of Consumables for Laser Printers for CY 2021 / Project Reference No. 2021-09-177. Bids received in excess of the ABC and late bids shall be automatically rejected at bid opening
10	Each Bidder shall submit one (1) original and two (2) copies of the First and second components of its bids. Three-envelope system.

TO:

1	The Insurance Commission, through the Government of the Philippines (GOP) under 2021 Special Fund 151 intends to apply the sum of Two Million Two Hundred Thousand Pesos (Php2,200,000.00), inclusive of 12% VAT, being the Approved Budget for the Contract (ABC) to payments under the contract for the Procurement of Consumables for Laser Printers for CY 2021 / Project Reference No. 2021-09-177 <u>composed of Two (2) Lots</u> . Bids received in excess of the ABC <u>per Lot</u> and late bids shall be automatically rejected at bid opening								
	<table border="1" style="width: 100%;"> <thead> <tr> <th style="text-align: center;">LOT</th> <th style="text-align: center;">ABC</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">LOT 1 – HP Toner Consumables</td> <td style="text-align: center;">One Million Four Hundred Fifty Thousand Pesos (Php1,450,000.00) inclusive of 12% VAT</td> </tr> <tr> <td style="text-align: center;">LOT 2 – Lexmark Toner Consumables</td> <td style="text-align: center;">Seven Hundred Fifty Thousand Pesos (Php 750,000.00) inclusive of 12% VAT</td> </tr> <tr> <td style="text-align: center;">TOTAL</td> <td style="text-align: center;">Two Million Two Hundred Thousand Pesos (Php2,200,000.00)</td> </tr> </tbody> </table>	LOT	ABC	LOT 1 – HP Toner Consumables	One Million Four Hundred Fifty Thousand Pesos (Php1,450,000.00) inclusive of 12% VAT	LOT 2 – Lexmark Toner Consumables	Seven Hundred Fifty Thousand Pesos (Php 750,000.00) inclusive of 12% VAT	TOTAL	Two Million Two Hundred Thousand Pesos (Php2,200,000.00)
LOT	ABC								
LOT 1 – HP Toner Consumables	One Million Four Hundred Fifty Thousand Pesos (Php1,450,000.00) inclusive of 12% VAT								
LOT 2 – Lexmark Toner Consumables	Seven Hundred Fifty Thousand Pesos (Php 750,000.00) inclusive of 12% VAT								
TOTAL	Two Million Two Hundred Thousand Pesos (Php2,200,000.00)								

10	Each Bidder shall submit one (1) original and two (2) copies of the <u>First and Second components of its bids per Lot</u> . Three-envelope system.
-----------	------------------------------------------------------------------------------------------------------------------------------------------------------------

2. Amendment of Bid Data Sheet are hereby amended as follows:

FROM:

ITB Clause	
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <p style="padding-left: 40px;">The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <ol style="list-style-type: none"> 1. The amount of not less than <u>Forty-Four Thousand Pesos (Php44,000.00)</u><i>[Insert 2% of Php2,200,000.00]</i>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or 2. The amount of not less than <u>One Hundred Ten Thousand Pesos (Php110,000.00)</u><i>[Insert 5% of Php2,200,000.00]</i> if bid security is in Surety Bond; <p>If the Bid Security is in the form of cashier's/manager's check, the payee shall be "INSURANCE COMMISSION".</p>
20.2	Prospective bidders must submit Certification from the manufacturer that they are certified reseller, dealer, or sub-dealer or partner of the proposed equipment/items

TO:

ITB Clause	
1	The Procurement Project Procurement of Consumables for Laser Printers for CY 2021 is composed of Two (2) Lots the details of which are described in Section VI (Schedule of Requirements) and Section VII (Technical Specifications)
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <p style="padding-left: 40px;">The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <ol style="list-style-type: none"> 1. The amount of not less than <u>Twenty-Nine Thousand Pesos (Php29,000.00)</u> <i>[Insert 2% of Php1,450,000.00]</i> for Lot 1 – HP Toner Consumables or <u>Fifteen Thousand Pesos (Php15,000.00)</u> <i>[Insert 2% of Php750,000.00]</i> for Lot 2 – Lexmark Toner Consumables, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or 2. The amount of not less than <u>Seventy-Two Thousand Five Hundred Pesos(Php72,500.00)</u><i>[Insert 5% of Php1,450,000.00]</i> for Lot 1 – HP Toner Consumables or <u>Thirty-Seven Thousand</u>

	<p><u>Five Hundred Pesos (Php37,500.00)</u> [Insert 5% of Php750,000.00] for Lot 2 – Lexmark Toner Consumables, if bid security is in Surety Bond;</p> <p>If the Bid Security is in the form of cashier's/manager's check, the payee shall be "INSURANCE COMMISSION".</p>
20.2	Prospective bidders must submit <u>Certification from the manufacturer or distributor</u> that they are certified reseller, dealer, or sub-dealer or partner of the proposed equipment/items

3. Amendment of **Section VI (Schedule of Requirements)** are hereby amended as follows:

From:

The delivery schedule expressed as days stipulates hereafter as delivery period which is the date of delivery to the project site.

Item	Description of the Project	Qty	U/M	Delivered, Weeks/Months
#	Procurement of Consumables for Laser Printers for CY 2021			Within thirty calendar (30) days upon receipt of Notice to Proceed
	<i>HP Laserjet Enterprise M553dn (B5L25A)</i>			
1	HP 508A (CF360A) Black Toner Cartridge	20	cart	
2	HP 508A (CF361A) Cyan Toner Cartridge	20	cart	
3	HP 508A (CF362A) Yellow Toner Cartridge	20	cart	
4	HP 508A (CF363A) Magenta Toner Cartridge	20	cart	
5	HP ColorLaserjet B5L36A 220V Fuser Kit	4	cart	
6	HP ColorLaserjet B5L37A Toner Collection Unit	3	cart	
	<i>HP Laserjet Enterprise M855dn Printer (A2W77A)</i>			
7	HP 826A (CF310A) Black Toner Cartridge	4	cart	
8	HP 826A (CF311A) Cyan Toner Cartridge	3	cart	
9	HP 826A (CF312A) Yellow Toner Cartridge	3	cart	
10	HP 826A (CF313A) Magenta Toner Cartridge	3	cart	
11	HP 828A (CF358A) Black Laserjet Image Drum	4	cart	
12	HP 828A (CF359A) Cyan Laserjet Image Drum	3	cart	
13	HP 828A (CF365A) Magenta Laserjet Image Drum	3	cart	
14	HP 828A (CF364A) Yellow Laserjet Image Drum	3	cart	

15	HP Laserjet Maintenance Kit (C1N58A)	2	cart
	HP Laserjet Enterprise M604dn (E6B68A)		
16	HP 81A Black Original Laserjet Toner Cartridge	13	cart
	HP M507 Monochrome		
17	HP 89A (CF289A) Black Toner Cartridge	10	cart
	Lexmark MS810DN		
18	Lexmark Imaging Unit 520Z (52D0Z00)	10	cart
19	Lexmark Maintenance Kit	10	cart
20	Lexmark Toner Cartridge 52D2H0E	20	cart

To:

The delivery schedule expressed as days stipulates hereafter as delivery period which is the date of delivery to the project site. There will be at least two (2) batches per lot, deliveries from the date of receipt of Notice to Proceed. Payment shall be made within thirty (30) calendar days upon each complete delivery, inspection and acceptance of the items.

Item	Description of the Project	Qty	U/M	Delivered, Weeks/Months
#	LOT 1 – HP TONER CONSUMABLES			
	HP Laserjet Enterprise M553dn (B5L25A)			
1	HP 508A (CF360A) Black Toner Cartridge	<u>10</u>	cart	1st BATCH Within thirty calendar (30) days upon receipt of Notice to Proceed
2	HP 508A (CF361A) Cyan Toner Cartridge	<u>10</u>	cart	
3	HP 508A (CF362A) Yellow Toner Cartridge	<u>10</u>	cart	
4	HP 508A (CF363A) Magenta Toner Cartridge	<u>10</u>	cart	
5	HP ColorLaserjet B5L36A 220V Fuser Kit	<u>2</u>	cart	
6	HP ColorLaserjet B5L37A Toner Collection Unit	<u>1</u>	cart	
	HP Laserjet Enterprise M855dn Printer (A2W77A)			
7	HP 826A (<u>CF310A or CF310AC</u>) Black Toner Cartridge	<u>2</u>	cart	
8	HP 826A (<u>CF311A or CF311AC</u>) Cyan Toner Cartridge	<u>2</u>	cart	
9	HP 826A (<u>CF312A or CF312AC</u>) Yellow Toner	<u>2</u>	cart	

	Cartridge			
10	HP 826A (CF313A or CF313AC) Magenta Toner Cartridge	<u>2</u>	cart	
11	HP 828A (CF358A) Black Laserjet Image Drum	<u>2</u>	cart	
12	HP 828A (CF359A) Cyan Laserjet Image Drum	<u>2</u>	cart	
13	HP 828A (CF365A) Magenta Laserjet Image Drum	<u>2</u>	cart	
14	HP 828A (CF364A) Yellow Laserjet Image Drum	<u>2</u>	cart	
15	HP Laserjet Maintenance Kit (C1N58A)	<u>1</u>	cart	
	HP Laserjet Enterprise M604dn (E6B68A)			
16	HP 81A Black Original Laserjet Toner Cartridge	<u>7</u>	cart	
	HP M507 Monochrome			
17	HP 89A (CF289A) Black Toner Cartridge	<u>5</u>	cart	

Item	Description of the Project	Qty	U/M	Delivered, Weeks/Months
#	LOT 2 – LEXMARK TONER CONSUMABLES			
	Lexmark MS810DN			1st BATCH
1	<u>Lexmark Imaging Unit 52D0Z00</u>	<u>5</u>	cart	Within thirty calendar (30) days upon receipt of Notice to Proceed
2	Lexmark Maintenance Kit	<u>5</u>	cart	
3	<u>Lexmark Toner Cartridge 52D3H0E</u>	<u>10</u>	cart	

Item	Description of the Project	Qty	U/M	Delivered, Weeks/Months
#	LOT 1 – HP TONER CONSUMABLES			
	HP Laserjet Enterprise M553dn (B5L25A)			2nd BATCH
1	HP 508A (CF360A) Black Toner Cartridge	<u>10</u>	cart	Within sixty calendar (60) days after the 1st batch
2	HP 508A (CF361A) Cyan Toner Cartridge	<u>10</u>	cart	
3	HP 508A (CF362A) Yellow Toner Cartridge	<u>10</u>	cart	
4	HP 508A (CF363A) Magenta Toner Cartridge	<u>10</u>	cart	

5	HP ColorLaserjet B5L36A 220V Fuser Kit	<u>2</u>	cart	<u>delivery</u>
6	HP ColorLaserjet B5L37A Toner Collection Unit	<u>2</u>	cart	
	<i>HP Laserjet Enterprise M855dn Printer (A2W77A)</i>			
7	HP 826A (<u>CF310A or CF310AC</u>) Black Toner Cartridge	<u>2</u>	cart	
8	HP 826A (<u>CF311A or CF311AC</u>) Cyan Toner Cartridge	<u>1</u>	cart	
9	HP 826A (<u>CF312A or CF312AC</u>) Yellow Toner Cartridge	<u>1</u>	cart	
10	HP 826A (<u>CF313A or CF313AC</u>) Magenta Toner Cartridge	<u>1</u>	cart	
11	HP 828A (CF358A) Black Laserjet Image Drum	<u>2</u>	cart	
12	HP 828A (CF359A) Cyan Laserjet Image Drum	<u>1</u>	cart	
13	HP 828A (CF365A) Magenta Laserjet Image Drum	<u>1</u>	cart	
14	HP 828A (CF364A) Yellow Laserjet Image Drum	<u>1</u>	cart	
15	HP Laserjet Maintenance Kit (C1N58A)	<u>1</u>	cart	
	<i>HP Laserjet Enterprise M604dn (E6B68A)</i>			
16	HP 81A Black Original Laserjet Toner Cartridge	<u>6</u>	cart	
	<i>HP M507 Monochrome</i>			
17	HP 89A (CF289A) Black Toner Cartridge	<u>5</u>	cart	

Item	Description of the Project	Qty	U/M	Delivered, Weeks/Months
#	LOT 2 – LEXMARK TONER CONSUMABLES			<u>2nd BATCH</u> <u>Within sixty calendar (60) days after the 1st batch delivery</u>
	<i>Lexmark MS810DN</i>			
1	<u>Lexmark Imaging Unit 52D0Z00</u>	<u>5</u>	cart	
2	Lexmark Maintenance Kit	<u>5</u>	cart	
3	<u>Lexmark Toner Cartridge 52D3H0E</u>	<u>10</u>	cart	

4. Amendment of **Section VII (Technical Specifications)** are hereby amended as follows:

From:

IC TECHNICAL SPECIFICATION				
ITEM NO.	DESCRIPTION	QTY	U/M	STATEMENT OF COMPLIANCE "Comply" or "Not Comply"
	HP Laserjet Enterprise M553dn (B5L25A)			
1	HP 508A (CF360A) Black Toner Cartridge	20	cart	
2	HP 508A (CF361A) Cyan Toner Cartridge	20	cart	
3	HP 508A (CF362A) Yellow Toner Cartridge	20	cart	
4	HP 508A (CF363A) Magenta Toner Cartridge	20	cart	
5	HP ColorLaserjet B5L36A 220V Fuser Kit	4	cart	
6	HP ColorLaserjet B5L37A Toner Collection Unit	3	cart	
	HP Laserjet Enterprise M855dn Printer (A2W77A)			
7	HP 826A (CF310A) Black Toner Cartridge	4	cart	
8	HP 826A (CF311A) Cyan Toner Cartridge	3	cart	
9	HP 826A (CF312A) Yellow Toner Cartridge	3	cart	
10	HP 826A (CF313A) Magenta Toner Cartridge	3	cart	
11	HP 828A (CF358A) Black Laserjet Image Drum	4	cart	
12	HP 828A (CF359A) Cyan Laserjet Image Drum	3	cart	
13	HP 828A (CF365A) Magenta Laserjet Image Drum	3	cart	
14	HP 828A (CF364A) Yellow Laserjet Image Drum	3	cart	
15	HP Laserjet Maintenance Kit (C1N58A)	2	cart	
	HP Laserjet Enterprise M604dn (E6B68A)			
16	HP 81A Black Original Laserjet Toner Cartridge	13	cart	
	HP M507 Monochrome			
17	HP 89A (CF289A) Black Toner Cartridge	10	cart	
	Lexmark MS810DN			
18	Lexmark Imaging Unit 520Z (52D0Z00)	10	cart	
19	Lexmark Maintenance Kit	10	cart	
20	Lexmark Toner Cartridge 52D2H0E	20	cart	

To:

IC TECHNICAL SPECIFICATION – LOT 1 HP TONER CONSUMABLES				
ITEM NO.	DESCRIPTION	QTY	U/M	STATEMENT OF COMPLIANCE “Comply” or “Not Comply”
	<i>HP Laserjet Enterprise M553dn (B5L25A)</i>			
1	HP 508A (CF360A) Black Toner Cartridge	20	cart	
2	HP 508A (CF361A) Cyan Toner Cartridge	20	cart	
3	HP 508A (CF362A) Yellow Toner Cartridge	20	cart	
4	HP 508A (CF363A) Magenta Toner Cartridge	20	cart	
5	HP ColorLaserjet B5L36A 220V Fuser Kit	4	cart	
6	HP ColorLaserjet B5L37A Toner Collection Unit	3	cart	
	<i>HP Laserjet Enterprise M855dn Printer (A2W77A)</i>			
7	HP 826A (<u>CF310A or CF310AC</u>) Black Toner Cartridge	4	cart	
8	HP 826A (<u>CF311A or CF311AC</u>) Cyan Toner Cartridge	3	cart	
9	HP 826A (<u>CF312A or CF312AC</u>) Yellow Toner Cartridge	3	cart	
10	HP 826A (<u>CF313A or CF313AC</u>) Magenta Toner Cartridge	3	cart	
11	HP 828A (CF358A) Black Laserjet Image Drum	4	cart	
12	HP 828A (CF359A) Cyan Laserjet Image Drum	3	cart	
13	HP 828A (CF365A) Magenta Laserjet Image Drum	3	cart	
14	HP 828A (CF364A) Yellow Laserjet Image Drum	3	cart	
15	HP Laserjet Maintenance Kit (C1N58A)	2	cart	
	<i>HP Laserjet Enterprise M604dn (E6B68A)</i>			
16	HP 81A Black Original Laserjet Toner Cartridge	13	cart	
	<i>HP M507 Monochrome</i>			

17	HP 89A (CF289A) Black Toner Cartridge	10	cart	
----	---------------------------------------	----	------	--

IC TECHNICAL SPECIFICATION – LOT 2 LEXMARK TONER CONSUMABLES				
ITEM NO.	DESCRIPTION	QTY	U/M	STATEMENT OF COMPLIANCE “Comply” or “Not Comply”
	<i>Lexmark MS810DN</i>			
1	<u>Lexmark Imaging Unit 52D0Z00</u>	10	cart	
2	Lexmark Maintenance Kit	10	cart	
3	<u>Lexmark Toner Cartridge 52D3H0E</u>	20	cart	

5. Amendment of IC Form No. 1-A: Detailed Bid Price Schedule

From:

ITEM NO.	DESCRIPTION	QTY	U/M	Unit Price	Total Price
	<i>HP Laserjet Enterprise M553dn (B5L25A)</i>				
1	HP 508A (CF360A) Black Toner Cartridge	20	cart		
2	HP 508A (CF361A) Cyan Toner Cartridge	20	cart		
3	HP 508A (CF362A) Yellow Toner Cartridge	20	cart		
4	HP 508A (CF363A) Magenta Toner Cartridge	20	cart		
5	HP ColorLaserjet B5L36A 220V Fuser Kit	4	cart		
6	HP ColorLaserjet B5L37A Toner Collection Unit	3	cart		
	<i>HP Laserjet Enterprise M855dn Printer (A2W77A)</i>				

7	HP 826A (CF310A) Black Toner Cartridge	4	cart		
8	HP 826A (CF311A) Cyan Toner Cartridge	3	cart		
9	HP 826A (CF312A) Yellow Toner Cartridge	3	cart		
10	HP 826A (CF313A) Magenta Toner Cartridge	3	cart		
ITEM NO.	DESCRIPTION	QTY	U/M	Unit Price	Total Price
11	HP 828A (CF358A) Black Laserjet Image Drum	4	cart		
12	HP 828A (CF359A) Cyan Laserjet Image Drum	3	cart		
13	HP 828A (CF365A) Magenta Laserjet Image Drum	3	cart		
14	HP 828A (CF364A) Yellow Laserjet Image Drum	3	cart		
15	HP Laserjet Maintenance Kit (C1N58A)	2	cart		
	<i>HP Laserjet Enterprise M604dn (E6B68A)</i>				
16	HP 81A Black Original Laserjet Toner Cartridge	13	cart		
	<i>HP M507 Monochrome</i>				
17	HP 89A (CF289A) Black Toner Cartridge	10	cart		
	<i>Lexmark MS810DN</i>				
18	Lexmark Imaging Unit 520Z (52D0Z00)	10	cart		
19	Lexmark Maintenance Kit	10	cart		
20	Lexmark Toner Cartridge 52D2H0E	20	cart		
TOTAL BID PRICE, Pesos :					
Plus 12% RVAT :					
TOTAL BID PRICE PHP :					

Total Amount in Words :

(PhP)

To:

ITEM NO.	DESCRIPTION	QTY	U/M	Unit Price	Total Price
<u>LOT 1 – HP TONER CONSUMABLES</u>					
	<i>HP Laserjet Enterprise M553dn (B5L25A)</i>				
1	HP 508A (CF360A) Black Toner Cartridge	20	cart		
2	HP 508A (CF361A) Cyan Toner Cartridge	20	cart		
3	HP 508A (CF362A) Yellow Toner Cartridge	20	cart		
4	HP 508A (CF363A) Magenta Toner Cartridge	20	cart		
5	HP ColorLaserjet B5L36A 220V Fuser Kit	4	cart		
6	HP ColorLaserjet B5L37A Toner Collection Unit	3	cart		
	<i>HP Laserjet Enterprise M855dn Printer (A2W77A)</i>				
7	HP 826A (<u>CF310A or CF310AC</u>) Black Toner Cartridge	4	cart		
8	HP 826A (<u>CF311A or CF311AC</u>) Cyan Toner Cartridge	3	cart		
9	HP 826A (<u>CF312A or CF312AC</u>) Yellow Toner Cartridge	3	cart		
10	HP 826A (<u>CF313A or CF313AC</u>) Magenta Toner Cartridge	3	cart		
11	HP 828A (CF358A) Black Laserjet Image Drum	4	cart		
12	HP 828A (CF359A) Cyan Laserjet Image Drum	3	cart		

13	HP 828A (CF365A) Magenta Laserjet Image Drum	3	cart		
14	HP 828A (CF364A) Yellow Laserjet Image Drum	3	cart		
15	HP Laserjet Maintenance Kit (C1N58A)	2	cart		
	HP Laserjet Enterprise M604dn (E6B68A)				
16	HP 81A Black Original Laserjet Toner Cartridge	13	cart		
	HP M507 Monochrome				
17	HP 89A (CF289A) Black Toner Cartridge	10	cart		
<u>LOT 2 – LEXMARK TONER CONSUMABLES</u>					
	Lexmark MS810DN				
18	<u>Lexmark Imaging Unit 52D0Z00</u>	10	cart		
19	Lexmark Maintenance Kit	10	cart		
20	<u>Lexmark Toner Cartridge 52D3H0E</u>	20	cart		
				TOTAL BID PRICE, Pesos :	
				Plus 12% RVAT :	
				TOTAL BID PRICE PHP :	

Total Amount in Words :

(PhP)

This Supplemental Bid Bulletin No. 2 shall form part of the Bid Documents. Any provisions in the Bid Documents inconsistent herewith is hereby amended, modified, and superseded accordingly.

For the information and guidance of all concerned.

Issued this 11 November 2021 in the City of Manila.

[ORIGINAL SIGNED]
ARTURO S. TRINIDAD II
BAC Chairperson
Bids and Awards Committee

Supplemental Bid Bulletin No. 2 for the ***Procurement of Consumables for Laser Printers for CY 2021 (Project Reference No. 2021-09-177)*** dated 11 November 2021 consisting of thirteen (13) pages.

Received by:

Name of the Bidder/Company: _____

Name of Authorized Representative/s: _____

Signature/s: _____