



**BIDS AND AWARDS COMMITTEE  
SUPPLEMENTAL BID BULLETIN NO. 1**

**PROCUREMENT OF CONSUMABLES FOR  
LASER PRINTERS FOR C.Y. 2018  
(Project Reference No. 2018 – 08 – 285)**

This Supplemental Bid Bulletin No. 1 dated 11 October 2018 is being issued to clarify, modify, or amend items in the Bidding Documents.

The following Items in the Bidding Documents for the **Procurement of Consumables for Laser Printers for C.Y. 2018** dated 25 September 2018 are hereby revised/amended:

1. Amendment of Invitation to Bid are hereby amended as follows:

**FROM :**

7.	<p>Bids must be duly received by the BAC Secretariat at the address below on or before <b>16 October 2018, 12:00 P.M.</b> All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.</p> <p>Bid opening shall be on <b>16 October 2018, 1:30 P.M.</b> at IC Canteen, Insurance Commission, 1071 United Nations Avenue, Ermita, Manila. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.</p>
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**TO :**

7.	<p>Bids must be duly received by the BAC Secretariat at the address below on or before <b><u>19 October 2018, 9:30 A.M.</u></b> All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.</p> <p>Bid opening shall be on <b><u>19 October 2018, 10:00 A.M.</u></b> at IC Canteen, Insurance Commission, 1071 United Nations Avenue, Ermita, Manila. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.</p>
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2. Amendment of Bid Data Sheet are hereby amended as follows:

**FROM :**

17.1	Bids shall be valid for <b>120 days</b> from the bid opening or up to <b>13 February 2019</b> . The Procuring Entity, upon request, may require Bidders to extend the period of validity of their bids.
18.2	The bid security shall be valid until <b>13 February 2019</b> .
21	<p>The address for submission of bids is:</p> <p><b>BAC Chairperson c/o BAC Secretariat, G/F, Insurance Commission 1071 United Nations Avenue, Manila.</b></p> <p>The <b>deadline for submission of bids is on 16 October 2018 at 12:00 PM.</b></p>
24.1	<p>The place of bid opening is:</p> <p><b>IC Canteen, Insurance Commission,</b> 1071 United Nations Avenue, Manila.</p> <p>The date and time of <b>bid opening is on 16 October 2018 at 1:30 PM.</b></p>
29.2	<p>In addition, the bidder with the <b>Lowest Calculated Bid</b> shall submit certified true copies of the following documents:</p> <ol style="list-style-type: none"> <li>1. Bureau of Internal Revenue (BIR) Certificate of Registration or BIR Form 2303;</li> <li>2. <b>Certification from the manufacturers that they are certified reseller or partner of the proposed consumables; and</b></li> <li>3. Brochures.</li> </ol> <p>NOTE: The latest income and business tax returns are those filed within the last six (6) months preceding the date of bid submission.</p> <p>Latest Annual ITR shall refer to the ITR for the year <b>2017</b> filed in <b>2018</b>. For new establishments which have no annual ITR yet, it shall refer to the most recent quarter's ITR. Further, for areas where e-filing is yet to be implemented, a Certification to that effect from BIR main office is acceptable.</p> <p>Latest Business Tax Return refers to Value Added Tax (VAT) and/or Percentage Tax Returns, whichever is applicable covering</p>

	the last quarter and month prior to the bid opening. Bidders filing both the VAT and Percentage Tax Returns must submit both returns.
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**TO :**

17.1	Bids shall be valid for <b><u>120 days</u></b> from the bid opening or up to <b><u>16 February 2019</u></b> . The Procuring Entity, upon request, may require Bidders to extend the period of validity of their bids.
18.2	The bid security shall be valid until <b><u>16 February 2019</u></b> .
21	The address for submission of bids is:  <b>BAC Chairperson c/o BAC Secretariat, G/F, Insurance Commission 1071 United Nations Avenue, Manila.</b>  The <b>deadline for submission of bids is on <u>19 October 2018 at 9:30 AM</u></b> .
24.1	The place of bid opening is:  <b>IC Canteen, Insurance Commission,</b> 1071 United Nations Avenue, Manila.  The date and time of <b>bid opening is on <u>19 October 2018 at 10:00 AM</u></b> .
29.2	In addition, the bidder with the <b>Lowest Calculated Bid</b> shall submit certified true copies of the following documents:  1. Bureau of Internal Revenue (BIR) Certificate of Registration or BIR Form 2303;  2. <b><u>Certification that the bidder is an authorized distributor reseller, dealer, or sub-dealer of the consumables to be bid; and</u></b>  3. Brochures.  NOTE: The latest income and business tax returns are those filed within the last six (6) months preceding the date of bid submission.  Latest Annual ITR shall refer to the ITR for the year <b>2017</b> filed in <b>2018</b> . For new establishments which have no annual ITR yet, it shall refer to the most recent quarter's ITR. Further, for areas where e-filing is yet to be implemented, a Certification to that



	<p>effect from BIR main office is acceptable.</p> <p>Latest Business Tax Return refers to Value Added Tax (VAT) and/or Percentage Tax Returns, whichever is applicable covering the last quarter and month prior to the bid opening. Bidders filing both the VAT and Percentage Tax Returns must submit both returns.</p>
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3. Amendment of **Section VI. Schedule of Requirements** and **Section VIII. Bidding Forms – IC Form No. 9 Conformity with Section VI (Schedule of Requirements)** are hereby amended as follows:

**FROM:**

<b>Delivery Period</b>
Within <b>fifteen (15) days</b> upon receipt of Notice to Proceed

**TO:**

Delivery Period
Within <b><u>thirty (30) days</u></b> upon receipt of Notice to Proceed

4. Amendment of **Section VII. Technical Specifications** and **Section VIII. Bidding Forms – IC Form No. 9 Conformity with Section VII (Technical Specifications)** are hereby amended as follows:

**FROM:**

**ADDITIONAL REQUIREMENTS**

1. Bidder must submit a manufacturer's certificate stating that the bidder is an authorized reseller or distributor of HP and Lexmark Consumables.

**TO:**

**ADDITIONAL REQUIREMENTS**

1. **Bidder must submit certification that the bidder is an authorized distributor reseller, dealer, or sub-dealer of HP and Lexmark Consumables to be bid.**

This Supplemental Bid Bulletin No. 1 shall form part of the Bid Documents. Any provisions in the Bid Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For the information and guidance of all concerned.

Issued this **11 October 2018** in the City of Manila.

  
**EDWIN CORNELIUS A. LAUZ**  
Chairman  
Bids and Awards Committee

Supplemental Bid Bulletin No. 1 for the **Procurement of Consumables for Laser Printers for C.Y. 2018 (Project Reference No. 2018-08-285)** dated 11 October 2018 consisting of six (6) pages.

Received by:

Name of the Bidder/Company: \_\_\_\_\_

Name of Authorized Representative/s: \_\_\_\_\_

Signature/s: \_\_\_\_\_

Date: \_\_\_\_\_