



**PURCHASE ORDER**

INSURANCE COMMISSION  
1071 U.N. Avenue, Manila

Supplier : Bonny Furniture  
Address : 1363-1365 Pedro Gil St, Paco, Manila, Metro Manila  
TIN : 103-936-955-000 (VAT)

P.O. No. 2020-05-049  
Date : 19 May 2020  
Mode of Procurement : **Emergency**  
**Procurement under Bayanihan Act.**

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **INSURANCE COMMISSION**

Date of Delivery : \_\_\_\_\_

Delivery Term : Pick-up

Payment Term : Cash

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
N/A	piece	Bed Frame (single)	1	2,641.51	2,641.51
N/A	piece	Mattress (3.5x36x75)	1	2,007.55	2,007.55
N/A	piece	Foldable Mattress (2x36x75)	5	1,584.91	7,924.53
N/A	piece	Pillows	5	211.32	1,056.60
		Total Amount:			
		13,630.19/1.12	12,169.81	13,630.19	
		Less:			
		5% Withholding Tax From :	12,169.81x5%	608.49	
		1% Expanded with Tax From :	12,169.81x1%	121.70	
				<u>12,900.00</u>	

(Total Amount in Words) THIRTEEN THOUSAND SIX HUNDRED THIRTY PESOS AND 19/100 ONLY.

13,630.19

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

ATUA NIM

Signature over Printed Name of Supplier

5/20/2020  
Date

Very truly yours,

REVELYN R. MOJICA

Signature over Printed Name of Authorized Official

IC Division Manager, Administrative Division  
Designation

Fund Cluster : \_\_\_\_\_

Funds Available : \_\_\_\_\_

PAMELA F. PITAS

Signature over Printed Name of Chief Accountant/Head of  
Accounting Division/Unit

ORS/BURS No. : \_\_\_\_\_ 2020-05-0387

Date of the ORS/BURS: \_\_\_\_\_ 05/20/2020

Amount : \_\_\_\_\_ Php730.19 (tax only)