



Republic of the Philippines
 Department of Finance
INSURANCE COMMISSION
 1071 United Nations Avenue
 Manila



NOTICE TO PROCEED

MS. MYLENE L. PALALAY
 Government Coordinator
BUSINESS MACHINES CORPORATION
 Carson Bldg. Orense corner Del Carmen Sts.,
 Guadalupe Nuevo, Makati City
 Tel. No. : (02) 882-3355 to 60

Dear **Ms. PALALAY**:

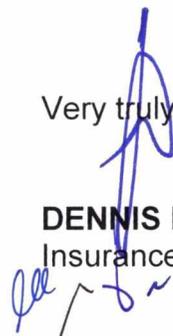
With the Contract Agreement having been approved, you are given notice to commence delivery for the **Procurement of Heavy Duty Straight Cut Shredder with Caster Wheels for the Insurance Commission.**

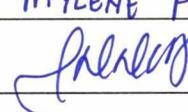
Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Please return one copy to the Insurance Commission c/o the Bids and Awards Committee Secretariat.

Thank you.

Very truly yours,


DENNIS B. FUNA
 Insurance Commissioner

I acknowledge receipt of this Notice on : August 15, 2019
 Name of the Representative of the Bidder : MYLENE PALALAY
 Authorized Signature : 

6/12