



Republic of the Philippines  
 Department of Finance  
**INSURANCE COMMISSION**  
 1071 United Nations Avenue  
 Manila



**NOTICE TO PROCEED**

08 September 2017

**Ms. ANABEL R. ARCULLO**  
 Assistant Vice-President  
**MERCURY DRUG CORPORATION**  
 #7 Mercury Avenue corner C.P. Garcia Avenue,  
 Bagumbayan, Quezon City, Metro Manila  
 Tel. No. 911-5071 to 87; Fax No. 911-6673

Dear **Ms. Arcullo**:

With the attached Contract Agreement having been approved, you are given notice to complete the delivery of **Lot 3 & 4** of the **Negotiated Procurement for the Supply and Delivery of Vitamin Supplements for CY 2017 (P.R. No. 2017-04-162)** within **one (1) week upon receipt of this notice (one time delivery only)**.

Likewise, you shall be responsible in performing the delivery of goods and services according to the schedule of requirements, and the terms and conditions of the Agreement, relative to your quotation/proposal dated 15 July 2017.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Please return one copy to this office at the soonest.

Thank you.

Very truly yours,

**DENNIS B. FUNA**  
 Insurance Commissioner



CONFORME:

I acknowledge receipt of this Notice on  
 Name of Authorized Representative  
 Signature of Authorized Representative

SEP 08 2017

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 : ANABEL R. ARCULLO  
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