



Republic of the Philippines  
 Department of Finance  
**INSURANCE COMMISSION**  
 1071 United Nations Avenue  
 Manila



**NOTICE TO PROCEED**

16 August 2017

**Ms. MARY ANN G. MURILLO**  
 Sales Manager  
**CJH HOTEL CORPORATION (THE MANOR AT CAMP JOHN HAY)**  
 Camp John Hay Loakan Road  
 Baguio City  
 Telephone No.: (632) 687 6524

Dear **Ms. Murillo**:

With the attached Contract Agreement having been approved, you are given notice to commence delivery of the **Lease of Venue (including activity venues, accommodations and meals) for the 2018-2020 Functional Group Planning and Budgeting Activity of the Management Support Services Group (P.R. No. 2017-08-283)**.

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement, your proposal/quotation dated 07 August 2017 and the Request for Quotation and Terms of Reference issued on 4 August 2017.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Please return one copy to the Insurance Commission c/o the Bids and Awards Committee Secretariat.

Very truly yours,

  
**DENNIS B. FUNA**  
 Insurance Commissioner

CONFORME:

I acknowledge receipt of this Notice on  
 Name of Authorized Representative  
 Signature of Authorized Representative

: Aug 16, 2017  
 : MARY ANN MURILLO  
 : Murillo

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