



Republic of the Philippines  
Department of Finance  
**INSURANCE COMMISSION**  
1071 United Nations Avenue  
Manila



**NOTICE TO PROCEED**

19 September 2017

**Ms. Whisperlyn V. Ebersole**  
Reservation Officer  
**N.L.C.C. Tours & Transport Services**  
Block 156 Lot 47 Imelda Avenue  
Cor. Katapatan St. Karangalan Village  
Cainta, Rizal  
Tel. No.: +632 212-8915; +632 646-8458

Dear **Ms. Ebersole**:

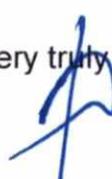
With the Contract Agreement having been approved, you are given notice to commence the **Transportation Service for 2018-2020 Functional Group Planning and Budgeting Activity of the Technical Services Group on 27-29 September 2017.**

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement, your proposal/quotation dated 24 August 2017 and the Request for Quotation and Terms of Reference dated 24 August 2017.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Please return one copy to the Insurance Commission c/o the Bids and Awards Committee Secretariat.

Thank you.

Very truly yours,

  
**DENNIS B. FUNA**  
Insurance Commissioner



I acknowledge receipt of this Notice on  
Name of the Representative of the Bidder  
Authorized Signature

: September 19, 2017  
: WHISPERLYN EBERSOLE  
: 