

**NOTICE TO PROCEED**

25 October 2016

**MR. CARLO R. SAMPANG**  
Vice President- Marketing  
LBPI DESIGN INTERNATIONAL, INC.  
No. 7 Sheridan St. Brgy Highway Hills,  
Mandaluyong City, 1550

Dear **Mr. Sampang**:

With the Contract Agreement having been approved, you are given notice to commence delivery for the **Supply and Delivery of Office Furniture for the Insurance Commission (Project Ref. No. 2016-06-168-A)**

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Please return one copy to the Insurance Commission c/o the Bids and Awards Committee Secretariat.

Very truly yours,

  
**EMMANUEL F. DOOC**  
Insurance Commissioner

I acknowledge receipt of this Notice on  
Name of the Representative of the Bidder  
Authorized Signature

: 04 Nov. 2016  
: CARLO SAMPANG  
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