



Republic of the Philippines  
 Department of Finance  
**INSURANCE COMMISSION**  
 1071 United Nations Avenue  
 Manila



**NOTICE TO PROCEED**

20 April 2018

**Mr. JOSE L. TANJIMENEZ**  
 Key Accounts Division Head  
**UNIGLOBE TRAVELWARE CO. INC.**  
 2282 Leon Guinto St., Malate, Manila  
 Tel. No.: (02) 303-1234

Dear **Mr. Tanjimenez**:

With the attached Contract Agreement having been approved, you are given notice to commence delivery of the **Supply and Delivery of 2018 IC Solidarity Day Bags (P.R. No. 2018-04-133)** on 23 April 2018.

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement, your proposal/quotation dated 17 April 2018 and the Request for Quotation and Terms of Reference issued on 14 April 2018.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Please return one copy to the Insurance Commission c/o the Bids and Awards Committee Secretariat.

Very truly yours,

**DENNIS B. FUNA**  
 Insurance Commissioner

CONFORME:

I acknowledge receipt of this Notice on  
 Name of Authorized Representative  
 Signature of Authorized Representative

: APRIL 20, 2018  
 : JOSE ANTHONINO TANJIMENEZ  
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