



Republic of the Philippines
 Department of Finance
INSURANCE COMMISSION
 1071 United Nations Avenue
 Manila



NOTICE TO PROCEED

12 July 2017

MS. MYLENE LOPEZ PALALAY
 Government Coordinator
 BUSINESS MACHINES CORPORATION
 Carson Bldg., 1883 Orense Street, Guadalupe Nuevo, Makati City
 Tel. No. 882-3355 loc. 144, 738-7773

Dear **Ms. Palalay**:

With the attached Purchase/Job Order (P/JO) having been approved, you are given notice to commence delivery for the **Procurement of Heavy Duty Straight Cut Shredder (Project Reference Nos. 2017-06-228, 2017-06-229, 2017-06-230)**.

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Please return one (1) copy to the Insurance Commission c/o the Administrative Division.

Thank you.

Very truly yours,

DENNIS B. FUNA
 Insurance Commissioner

I acknowledge receipt of this Notice on : 12 JUL 13 2017

Name of the Representative of the Bidder : MYLENE PALALAY

Authorized Signature :

108.13