



Republic of the Philippines  
Department of Finance  
**INSURANCE COMMISSION**  
1071 United Nations Avenue  
Manila



**NOTICE TO PROCEED**

25 October 2016

**Mr. LEANDRO G. SANTOS**  
Vice President, Sales & Marketing  
**MESSAGING SOLUTIONS PROVIDER, INC.**  
MSPI Place, 1294 Batangas St.  
Makati City  
Tel No. 8446774

Dear **Mr. Santos:**

With the Contract Agreement having been approved, you are given notice to commence delivery for the **Supply, Delivery and Installation of One (1) Unit of Digital Postage Mailing/ Metered Machine (Project Ref. No. 2016-05-145).**

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Please return one copy to the Insurance Commission c/o the Bids and Awards Committee Secretariat.

Thank you.

Very truly yours,

  
**EMMANUEL F. DOOC**  
Insurance Commissioner

I acknowledge receipt of this Notice on

: 10-26-16

Name of the Representative of the Bidder

: Mr. Leandro G. Santos

Authorized Signature

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