



Republic of the Philippines
Department of Finance
INSURANCE COMMISSION
1071 United Nations Avenue
Manila

NOTICE TO PROCEED

13 April 2016

MS. MARJORIE B. MALLARI
Corporate Sales & Inbound Manager
Manila Ocean Park
China Oceans Philippines, Inc
Luneta, Manila

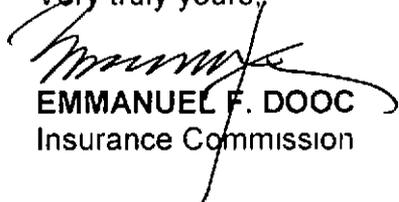
Dear Ms. Mallari:

With the attached Contract Agreement having been approved, you are given notice to commence delivery of the **Lease of Venue (including food, accommodation, function room and transportation services)** for the conduct of the **2016 ICEWA Day of the Insurance Commission Employees' Welfare Association on 15 April 2016.**

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement stated in your proposals/quotations dated 8 April 2016

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Please return one copy to the Insurance Commission c/o the Bids and Awards Committee Secretariat.

Very truly yours,


EMMANUEL F. DOOC
Insurance Commission

I acknowledge receipt of this Notice on
Name of the Representative of the Bidder
Authorized Signature

: April 13, 2016
: Marjorie B. Mallari
