



Republic of the Philippines
Department of Finance
INSURANCE COMMISSION
1071 United Nations Avenue
Manila



NOTICE TO PROCEED

23 June 2020

MR. RONALD PINAUN
Sales and Marketing Manager
MANILA RUBBER CORPORATION
50 JP Ramoy Road, Bo. Talipapa,
Caloocan City

Dear **Mr. Pinaun**:

With the Purchase Order having been approved, you are given notice to commence delivery for the **Purchase of Various Indoor Mats for the Insurance Commission** ten (10) days from receipt of this Notice.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Please return one copy to the Insurance Commission c/o the Administrative Division.

Thank you.

Very truly yours,


REVELYN R. MOJICA
Division Manager
Administrative Division

I acknowledge receipt of this Notice on : 6-23-20
Name of the Representative of the Bidder : RONALD PINAUN
Authorized Signature : 