



Republic of the Philippines
Department of Finance
INSURANCE COMMISSION



NOTICE TO PROCEED

21 December 2018

MS. RUVILEEN MARTIREZ
Account Executive
FELIIX Inc.
121 Valero St. Salcedo Village
Makati City

Dear **Ms. Martinez**:

With the Contract Agreement having been approved, you are given notice to commence delivery for the **SUPPLY, DELIVERY, AND INSTALLATION OF FURNITURE SETS FOR THE INSURANCE COMMISSION (IC) EXECUTIVE LOUNGE (Project Reference No. 2018-11-361)**.

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Please return one copy to the Insurance Commission c/o the Bids and Awards Committee Secretariat.

Thank you.

Very truly yours,

DENNIS B. FUNA
Insurance Commissioner



I acknowledge receipt of this Notice on

: 21 DECEMBER 2018

Name of the Representative of the Bidder

: Ruvileen Martirez

Authorized Signature

: [Signature]