



Republic of the Philippines
Department of Finance
INSURANCE COMMISSION
1071 United Nations Avenue
Manila



NOTICE TO PROCEED

16 August 2017

MS. SHERYL C. SERDAN

Sales Personnel

SILICON VALLEY COMPUTER GROUP PHILS. INC.

35 San Antonio Street, San Francisco Del Monte Quezon City, Metro Manila

Tel. No. 567-1889 / 353-0537 / 371-6868

Dear **Ms.Serdan**:

With the attached Purchase/Job Order (P/JO) having been approved, you are given notice to commence delivery for the **Supply and Delivery of External Hard Drive for the Functional Group Planning and Budgeting Activity of the Management Support Services Group (Project Reference No. 2017-08-271)**.

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Please return one (1) copy to the Insurance Commission c/o the Administrative Division.

Thank you.

Very truly yours,


DENNIS B. FUNA
Insurance Commissioner

I acknowledge receipt of this Notice on : AUGUST 16, 2017

Name of the Representative of the Bidder : Sheryl C. Serdan

Authorized Signature : 