



Republic of the Philippines
Department of Finance
INSURANCE COMMISSION
MANILA



NOTICE TO PROCEED

Alex U. Yap and Michael Jason Sia
YAP Building
Quimpo Boulevard
Ecoland, Davao City

Dear **Mr. Yap and Mr. Sia:**

With the Contract Agreement having been approved, you are given notice to commence the implementation of the **One (1) Year Lease for Real Property (Office Space) of the Insurance Commission Davao District Office (P.R. No. 2018-04-118)**.

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Please return one copy to the Insurance Commission c/o the Bids and Awards Committee Secretariat.

Thank you.

Very truly yours,

DENNIS B. FUNA
Insurance Commissioner



I acknowledge receipt of this Notice on

: 31 AUGUST 2018

Name of the Representative of the Bidder

: DIANA L. YAP

Authorized Signature

: [Signature]