



Republic of the Philippines
 Department of Finance
INSURANCE COMMISSION
 1071 United Nations Avenue
 Manila



NOTICE TO PROCEED

28 September 2016

MS. MARIA LEILANI MENDOZA
FIRST FOODS, FOOD SERVICES, INC.
 2ND Floor LGI Bldg. Ortigas Avenue
 Greenhills, San Juan City

Dear **Ms. Mendoza**:


With the Contract Agreement having been approved, you are given notice to commence the **Catering Service for the 2017-2019 Functional Group Planning and Budgeting Activity of the Legal Services Group of the Insurance Commission** on **29 to 30 September 2016**.

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement, your proposal/quotation dated 21 September 2016 and the Request for Quotation and Terms of Reference dated 15 September 2016.

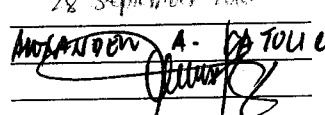
Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Please return one copy to the Insurance Commission c/o the Bids and Awards Committee Secretariat.

Thank you.

Very truly yours,


EMMANUEL F. DOOC
 Insurance Commissioner

I acknowledge receipt of this Notice on
 Name of the Representative of the Bidder
 Authorized Signature

28 September 2016
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