



Republic of the Philippines
Department of Finance
INSURANCE COMMISSION
1071 United Nations Avenue
Manila

NOTICE TO PROCEED

28 December 2015

MS. NORJANA C. ABDULLA
Sales Specialist
Microgenesis Software, Inc.
2/F Alegria Annex Building, SGS Compound
2229 Chino Roces Avenue
Makati City

Dear **Ms. Abdulla**:

With the attached Contract Agreement having been approved, you are given notice to commence delivery of the Supply, Delivery, Installation and Configuration of Anti-Virus Software for the Insurance Commission.

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Please return one copy to the Insurance Commission c/o the Bids and Awards Committee Secretariat.

Very truly yours,

EMMANUEL F. DOOC
Insurance Commissioner

I acknowledge receipt of this Notice on
Name of the Representative of the Bidder
Authorized Signature

: 29 December
: NORJANA C. ABDULLAH
: NCAbdulla