



Republic of the Philippines  
Department of Finance  
**INSURANCE COMMISSION**  
1071 United Nations Avenue  
Manila



**NOTICE TO PROCEED**

21 July 2017

**MS. LOWELLA C. ALIX**  
Proprietor  
**Vistaaire Marketing**  
2021 Magnolia St., Pingkian Village  
Pasong Tamo, Quezon City

Dear **Ms. Alix**:

With the Contract Agreement having been approved, you are given notice to commence delivery for the **Supply of One (1) Year Preventive Maintenance Program for the Fifty Five (55) Airconditioning Units of the Insurance Commission (Project Reference No. 2017-03-122)**.

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Please return one copy to the Insurance Commission c/o the Bids and Awards Committee Secretariat.

Thank you.

Very truly yours,

  
**DENNIS B. FUNA**  
Insurance Commissioner

I acknowledge receipt of this Notice on : 7-24-17  
Name of the Representative of the Bidder : LOWELLA C. ALIX  
Authorized Signature : 