



Republic of the Philippines
 Department of Finance
INSURANCE COMMISSION
 1071 United Nations Avenue
 Manila
NOTICE TO PROCEED



16 February 2017

MS. MARYLEN F. ALMEYDA
 Store Group Manager
 FORTE SHOWROOM CORPORATION
 City Center, Fort Bonifacio, Global City
 Taguig City

Dear **Ms. Almeyda**:

With the attached Purchase Order (PO) having been approved, you are given notice to commence the supply and delivery of 1 set 3-Seater Sofa with 2-Throw pillows, Sand (Body) Nature (Cushions) Fabric Cover, Size: L210 x W95 x H91 CM and 1 set 2-Seater Sofa with 2-Throw pillows, Sand (Body) Nature (Cushions) Size: L 148 x W95 x H91 CM on 16 February 2017.

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Please return one (1) copy to the Insurance Commission c/o the Bids and Awards Committee Secretariat.

Very truly yours,

DENNIS B. FUNA
 Insurance Commissioner

I acknowledge receipt of this Notice on
 Name of the Representative of the Bidder
 Authorized Signature

: 2-15-17
 : Marylen F. Almeyda
 : [Signature]