



JOB ORDER
INSURANCE COMMISSION
1071 U.N. Avenue, Manila

Supplier : **JMEARVETTE Transport Services**
Address : MRB Bldg. 20 U2039 Pilot Area, Commonwealth 2, Quezon City
TIN : 153-271-731-000

J.O. No. **2020-12-107**
Date : 18 December 2020
Mode of Procurement : **Procurement under Emergency Cases (RA No. 9184)**

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **INSURANCE COMMISSION**
Date of Delivery : 21 to 23 and 28 to 29 December 2020

Delivery Term :
Payment Term: Cash/cheque upon completion of service

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
N/A	Lot	Rental of motor vehicles • Travel Dates: 21 to 23 and 28 to 29 December 2020 • Travel Time: 4:00 AM (start of pick up) and 4:00 PM (departure for drop off) • No. of Passengers: Minimum of five (5) or eight (8) passengers per vehicle, depending on schedule Location: Insurance Commission, 1071 United Nations Avenue, Ermita, Manila (Inclusive of driver and fuel; <u>exclusive of toll fees and taxes</u>) BREAKDOWN: 21 December 2020 NORTH 1: Bulacan, Valenzuela, Malabon, Manila P 6,000.00 SOUTH 1: Laguna, Cavite, Muntinlupa, Parañaque, Pasay, Manila P 5,500.00 22 December 2020 NORTH 1: Bulacan, Caloocan, Manila P 6,000.00 SOUTH 1: Laguna, Cavite, Pasay, Manila P 5,500.00 SOUTH 2: Cavite, Las Piñas, Pasay, Manila P 5,500.00 23 December 2020 NORTH 1: Bulacan, Valenzuela, Caloocan, Manila P 6,000.00 NORTH 2: Quezon City, Manila P 4,000.00 SOUTH 1: Laguna, Pasay, Manila P 5,500.00 28 December 2020 NORTH 1: Bulacan, Valenzuela, Malabon, Manila P 6,000.00 NORTH 2: Bulacan, Quezon City, Manila P 4,000.00 SOUTH 1: Laguna, Cavite, Muntinlupa, Parañaque, Pasay, Manila P 5,500.00 29 December 2020 NORTH 1: Bulacan, Manila P 6,000.00 NORTH 2: Bulacan, Caloocan, Quezon City, Manila P 4,500.00 SOUTH 1: Laguna, Cavite, Pasay, Manila P 5,500.00 Gross Amount (Rentals Only): P 79,473.68 Less: 3% Percentage Tax P 2,384.21 2% EWT P 1,589.47 P 75,500.00	1		
(Total Net Amount in Words)		SEVENTY-FIVE THOUSAND FIVE HUNDRED PESOS only			P 75,500.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

ARVIN A. OLORVIDA
Signature over Printed Name of Supplier
18 December 2020
Date

Very truly yours,

EVELYN R. MOJICA
Signature over Printed Name of Authorized Official
IC Division Manager, Administrative Division
Designation

Fund Cluster : _____
Funds Available : _____

PAMELA F. PITAG
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. : 2020-12-093
Date: DEC. 18, 2020
Amount : P 79,473.68