



Department of Finance
Insurance Commission
2018 Revised
Consolidated Annual Procurement Plan (APP)

No.	Program / Activity / Project	End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget PHP			Remarks/Activity (Brief Description of Program/Project)
				ADS/POST OF IB/REI	SUB/OPEN OF BIDS	NOTICE OF AWARD	CONTRACT SIGNING		TOTAL	MOOE	CO	
A. Janitorial and Security Services												
1	Janitorial Manpower Services	Admin	Competitive Bidding	July 2018	August 2018	August 2018	August 2018	SF 151	5,910,000.00	5,910,000.00	-	Deployment of Janitorial Services for the IC Office and District Offices
2	Security Manpower Services		Competitive Bidding	January 2018	February 2018	March 2018	March 2018	SF 151	7,254,000.00	7,254,000.00	-	Deployment of Security Services for the IC premises including District Offices
B. Lease of Office Space and Equipment												
1	Photocopying Machine	Admin	NP-53.9 - Small Value Procurement	April 2018	N/A	May 2018	May 2018	SF 151	450,000.00	450,000.00	-	Supply, Delivery and Installation at the OCOM and strategic IC places
2	Lease of Contracts for District Offices											
	i. Cebu District Office	Admin	NP-53.10 Lease of Real Property and Venue	N/A	N/A	April 2018	May 2018	SF 151	660,000.00	660,000.00		End of Current Contract: May 13, 2018
	ii. Davao District Office	Admin	NP-53.10 Lease of Real Property and Venue	N/A	N/A	May 2018	June 2018	SF 151	892,236.00	892,236.00	-	End of Current Contract: June 30, 2018
C. Various Property, Plant and Equipment												
1	Office Equipment											
	1.1 IC DAVAO DISTRICT OFFICE											
	i. Server Rack		NP-52 - Shopping	October 2017	N/A	January 2018	January 2018	SF 151	25,000.00	-	25,000.00	To be used for the DLL equipment installed at Davao District Office
	ii. Fire Extinguisher		NP-52 - Shopping	August 2018	N/A	August 2018	August 2018	SF 151	5,000.00	5,000.00	-	
	iii. Filing Cabinets		NP-53.9 - Small Value Procurement	August 2018	N/A	August 2018	August 2018	SF 151	45,000.00	-	45,000.00	
	iv. Sunscreen roll up and shade with 1% transparency		NP-52 - Shopping	August 2018	N/A	August 2018	August 2018	SF 151	60,000.00	-	60,000.00	
	v. Sofa		NP-52 - Shopping	August 2018	N/A	August 2018	August 2018	SF 151	45,000.00	-	45,000.00	
	vi. Multi-Function Printer with CISS		NP-53.9 - Small Value Procurement	August 2018	N/A	August 2018	August 2018	SF 151	15,000.00	-	15,000.00	
	vii. Insurance Commission Dry Seal		NP-52 - Shopping	August 2018	N/A	August 2018	August 2018	SF 151	2,000.00	2,000.00	-	
	1.2 IC CEBU DISTRICT OFFICE											
	i. Server Rack		NP-52 - Shopping	October 2017	N/A	April 2018	April 2018	SF 151	25,000.00	-	25,000.00	To be used for the DLL equipment installed at Cebu District Office
	ii. Lateral Cabinets		NP-53.9 - Small Value Procurement	August 2018	N/A	August 2018	August 2018	SF 151	60,000.00	-	60,000.00	Provisions for four (4) lateral cabinets in replacement of the existing old and defective cabinets
	iii. Sunscreen roll up and shade with 1% transparency		NP-52 - Shopping	August 2018	N/A	August 2018	August 2018	SF 151	60,000.00	-	60,000.00	



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	iv. Audio and Visual System		NP-53.9 - Small Value Procurement	August 2018	N/A	August 2018	August 2018	SF 151	45,000.00	-	45,000.00	To be installed at the Cebu Computer Laboratory
	1.3 IC MANILA OFFICE											
	i. Supply, Delivery and Installation of Brand New Air-conditioning Units and Dismatling of Existing Air-conditioning units	Admin	Competitive Bidding	May 2018	May 2018	June 2018	July 2018	SF 151	1,156,000.00	-	1,156,000.00	Provision for IC offices and Function room
	ii. Coffee Percolator	Admin	NP-52 - Shopping	January 2018	N/A	January 2018	January 2018	SF 151	16,500.00	16,500.00	-	For the use at the Executive lounge, Board Room and other IC offices
	iii. Supply, Delivery and Installation of Modular Partition and Accessories	Admin	Competitive Bidding	September 2018	September 2018	October 2018	October 2018	SF 151	1,100,000.00	-	1,100,000.00	Provision of Modular System for OCOM, ODCOM-LSG, HMO, ODCOM- FEG, and ODCOM-MSSG
	iv. Procurement of Furnitures and Fixtures at the Executive Lounge	Admin	NP-53.9 - Small Value Procurement	September 2018	N/A	October 2018	October 2018	SF 151	250,000.00	-	250,000.00	Provision for the new refurbish Executive Lounge
	v. Procurement of tables and chairs for IC-Canteen	Admin	NP-53.9 - Small Value Procurement	September 2018	N/A	October 2018	October 2018	SF 151	400,000.00	400,000.00	-	Provision for the new refurbish IC-Canteen
	vi. Supply and Installation of Dashboard Camera	Admin	NP-53.9 - Small Value Procurement	September 2018	N/A	October 2018	October 2018	SF 151	63,000.00	63,000.00	-	Provision for nine (9) IC Vehicles - Mounts to the dashboard and records the driver's journey whenever the car is turned on and moving. And it can be a crucial tool for ensuring safety on the road and expediting proceedings with the courts and insurance companies in case of an accident. Includes Installation
	vii. Procurement of Motor Vehicle	Admin	Competitive Bidding	October 2018	October 2018	November 2018	November 2018	SF 151	19,500,000.00	-	19,500,000.00	Provision for five (5) Mini-Bus for IC official use
	viii. Whiteboard	Legal Group & Microinsurance Division	NP-52 - Shopping	April 2018	N/A	April 2018	May 2018	SF 151	15,000.00	15,000.00	-	
	ix. Laser Pointer	HRD / ITD	NP-52 - Shopping	April 2018	N/A	April 2018	May 2018	SF 151	10,000.00	10,000.00	-	For Seminars, Presentations
	x. Storage Boxes	HRD	NP-52 - Shopping	April 2018	N/A	April 2018	May 2018	SF 151	12,000.00	12,000.00	-	Provision for forty (40) boxes



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D. Supplies and Materials												
1	Mineral Drinking Water	Admin	NP-52 - Shopping	January 2018	N/A	January 2018	January 2018	SF 151	24,000.00	24,000.00	-	Supply and Delivery of Drinking water with Brand New Hot and Cold Dispenser
2	Common Use Supplies available at Procurement Service	Admin	NP-53.5 Agency-to-Agency - Thru DBM-PS	Year Round	Year Round	Year Round	Year Round	SF 151	4,200,000.00	4,200,000.00	-	Supply and Delivery, based on approved APP-CSE for CY 2018
3	Common Use Supplies not available at Procurement Service	Admin	NP-53.9 - Small Value Procurement/ Shopping	Year Round	Year Round	Year Round	Year Round	SF 151	2,200,000.00	2,200,000.00	-	Supply and Delivery, based on approved APP-CSE for CY 2018
4	Hologram Stickers/Security Labels	OCOM	NP-53.9 - Small Value Procurement	March 2018	N/A	March 2018	March 2018	SF 151	190,000.00	190,000.00	-	Security hologram stickers used for OCOM correspondences
5	Business Cards for IC Officials	OCOM/ODCOM	NP-53.9 - Small Value Procurement	March 2018	N/A	March 2018	March 2018	SF 151	60,000.00	60,000.00	-	Provisions for the IC Executives
E. Other Maintenance and Operating Expenses												
1	Year-End Assessment (2018)	Admin	NP-53.9 - Small Value Procurement	October 2018	N/A	November 2018	November 2018	SF 151	2,900,000.00	2,900,000.00	-	Program, Logistics, Food
2	Strengthening Week (Anniversary) 2019	Admin	NP-53.9 - Small Value Procurement	October 2018	N/A	January 2019	January 2019	SF 151	1,000,000.00	1,000,000.00	-	Preparation for 2019
3	Strategic Planning Workshop for 2019	Planning	NP-53.9 - Small Value Procurement	October 2018	N/A	November 2018	November 2018	SF 151	1,000,000.00	1,000,000.00	-	Leased of Venue to include accommodations, Logistics, foods and incidental expenses
4	Conduct of 2018 IC Solidarity Day	HRD	GPPB Res No. 08-2009/NP-53.9 - Small Value Procurement	February 2018	N/A	March 2018	April 2018	SF 151	3,900,000.00	3,900,000.00	-	Provision for 260 pax including the lease of venue, accommodations, food, transportation service, team building facilities and facilitators, team building paraphernalias, prizes, and other miscellaneous and incidental expenses
5	Conduct of the 2018 AITRI Training on Insurance Core Principles	HRD	GPPB Res No. 08-2009/NP-53.9 - Small Value Procurement	February 2018	N/A	March 2018	April 2018	SF 151	1,500,000.00	1,500,000.00	-	IC will host the event with 45 pax. Lease of venue to include accommodations, food, transportation service, team building facilities and facilitators, team building paraphernalias, prizes, and other miscellaneous and incidental expenses
6	Talent Acquisition Tool	HRD	Direct Contracting/ Small Value Procurement	February 2018	N/A	March 2018	April 2018	SF 151	450,000.00	450,000.00	-	
7	Memorabilia/Souvenir for Loyalty Incentive Awardees (IC PRAISE)	HRD	NP-53.9 - Small Value Procurement/ Agency-to-Agency Agreement	October 2018	N/A	October 2018	November 2018	SF 151	690,000.00	690,000.00	-	
8	Purchase of Accountable Forms	Admin	NP-53.9 - Small Value Procurement	Year Round	Year Round	Year Round	Year Round	SF 151	231,000.00	231,000.00	-	



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9	ICEWA Day Activities	ICEWA	GPPB Res No. 08-2009/NP-53.9 - Small Value Procurement	March 2018	N/A	March 2018	April 2018	SF 151	2,000,000.00	2,000,000.00	-	Lease of venue, food, transportation service, team building facilities and facilitators, team building paraphernalias, prizes, and other miscellaneous and incidental expenses
10	Functional Group Planning and Budgeting Activity (FGPBA)	Functional Groups	GPPB Res No. 08-2009/NP-53.9 - Small Value Procurement	May 2018	N/A	May 2018	June 2018	SF 151	4,000,000.00	4,000,000.00	-	Lease of venue to include accommodations, food, transportation service, team building facilities and facilitators, team building paraphernalias, prizes, and other miscellaneous and incidental expenses
11	Printing of the 2019 Institutional Calendar of IC	Planning	NP-53.9 - Small Value Procurement	December 2018	N/A	December 2018	January 2019	SF 151	130,000.00	130,000.00	-	
12	Printing of Info-Materials for Microinsurance Awareness	Microinsurance Division	NP-53.9 - Small Value Procurement	May 2018	N/A	May 2018	June 2018	SF 151	300,000.00	300,000.00	-	
13	Third Party Certifying Body for the new Quality Management System (QMS) Certification of Insurance Commission (IC)	Planning	NP-53.9 - Small Value Procurement	February 2018	N/A	February 2018	February 2018	SF 151	56,000.00	56,000.00	-	Second Surveillance Audit and Reporting of IC by AJA Registrars, Inc.
14	Printing of IC Annual Report	Statistics	NP-53.9 - Small Value Procurement	February 2018	N/A	February 2018	March 2018	SF 151	115,000.00	115,000.00	-	
15	Procurement of IC Chorale Uniform	Admin	NP-53.9 - Small Value Procurement	February 2018	N/A	February 2018	March 2018	SF 151	188,000.00	188,000.00	-	Provision for the IC Chorale in the upcoming IC Strengthening Week, AITRI and EAIC events for 2018
16	Recording and Audio Editing for the Development of Microinsurance Advocacy Materials	Microinsurance Division	NP-52 - Shopping	June 2018	N/A	July 2018	July 2018	SF 151	20,000.00	20,000.00	-	For the development of Microinsurance Advocacy materials
17	Procurement of Services of a Third Party Certifying Body for the New Quality Management System (QMS) Certification of Insurance Commission	Planning	NP-53.9 - Small Value Procurement	August 2018	N/A	August 2018	September 2018	SF 151	469,000.00	469,000.00	-	To certify to the new 9001:2015 QMS Standard for the Insurance Commission
18	Consultancy Services for Actuary	FEG/TSG	NP-53.7 - Highly Technical Consultants	N/A	N/A	July 2018	August 2018	SF 151	1,500,000.00	1,500,000.00	-	Engagement of the Services of Highly Technical Consultant for the SSS Audit
19	Consultancy Services for Investment Advisor	FEG/TSG	NP-53.7 - Highly Technical Consultants	N/A	N/A	July 2018	August 2018	SF 151	2,500,000.00	2,500,000.00	-	Engagement of the Services of Highly Technical Consultant for the SSS Audit
20	ICEWA Strategic Planning	ICEWA	GPPB Res No. 08-2009/NP-53.9 - Small Value Procurement	September 2018	N/A	September 2018	October 2018	SF 151	49,000.00	49,000.00	-	Lease of venue, food, transportation service, team building facilities and facilitators, team building paraphernalias, prizes, and other miscellaneous and incidental expenses



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F. Health and Wellness Program including administration												
1	Vaccines (Influenza including administration)		NP- Small Value Procurement	May 2018	N/A	June 2018	June 2018	SF 151	260,000.00	260,000.00	-	Supply, Delivery for 250 pax, Single dose IM for adults
2	Vitamin Supplements (i.e. Vitamin C/Ascorbic Acid, B-Complex, E and D)		Competitive Bidding	July 2018	August 2018	August 2018	September 2018	SF 151	3,000,000.00	3,000,000.00	-	Supply and Delivery
3	Administration of the 2018 Comprehensive Annual Physical Examination (APE) for IC Officials and Employees		Competitive Bidding	August 2018	August 2018	September 2018	September 2018	SF 151	5,439,680.00	5,439,680.00	-	Provision for 250 pax
4	Procurement of services for the Conduct of Physical Fitness Program		NP- Small Value Procurement	May 2018	N/A	May 2018	May 2018	SF 151	200,000.00	200,000.00	-	Two (2) Sessions per week, One (1) hour per session
5	Gym Equipment	Admin	NP-53.9 - Small Value Procurement	August 2018	N/A	August 2018	September 2018	SF 151	950,000.00	-	950,000.00	For physical fitness of all IC employees. As per Office Circular No. 2014-005 dated 02 June 2014
6	Administration of the 2018 Mandatory Drug Testing		NP- Small Value Procurement	August 2018	N/A	August 2018	September 2018	SF 151	87,500.00	87,500.00	-	
G. Repairs and Maintenance/Utility Services												
1	Repair and Refurbish of IC Buildings	Admin	Competitive Bidding	August 2018	August 2018	September 2018	September 2018	SF 151	1,000,000.00	1,000,000.00	-	Provision for the repair and refurbish of ODCOM-TSG, IC Chapel, Library, Function Room, CAD's Docket Room, PAMD Hearing Room/s and CAD Division Manager's Room including rest room and alignment of IC Gates
2	Repairs and Maintenance of Existing office and IT equipment and Fixtures	Admin	NP-53.9 - Small Value Procurement	Year Round	Year Round	Year Round	Year Round	SF 151	550,000.00	550,000.00	-	Provision for Existing office equipment (ie. ACU, Drinking Fountain, Boom Barrier, IT equipment)
3	Supply of Petroleum, Oil and Lubricants of IC vehicles	Admin	NP-53.9 - Small Value Procurement	Year Round	Year Round	Year Round	Year Round	SF 151	600,000.00	600,000.00	-	Provision for all IC vehicles
4	Motor Vehicle	Admin	NP-53.9 - Small Value Procurement	Year Round	Year Round	Year Round	Year Round	SF 151	594,000.00	594,000.00	-	Repairs and Maintenance of IC Vehicles
H. Utilities												
1	Water Services	Admin	Direct Contracting (GPPB Res. No. 019-2006, as amended by GPPB Res. No. 03-2011)	Year Round	Year Round	Year Round	Year Round	SF 151	570,000.00	570,000.00	-	IC Head Office and District Offices water supply
2	Electricity Services	Admin	Direct Contracting (GPPB Res. No. 019-2006, as amended by GPPB Res. No. 03-2011)	Year Round	Year Round	Year Round	Year Round	SF 151	6,200,000.00	6,200,000.00	-	IC Head and District Offices power supply



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I. Advertising / Subscription												
1	Digital Cable Television Service	Admin	NP-53.9 - Small Value Procurement	Year Round	Year Round	Year Round	Year Round	SF 151	14,000.00	14,000.00	-	Annual subscription of Digital Cable services and for public, education and dissemination of information.
2	Newspapers / Magazines	Admin / HRD	NP-53.9 - Small Value Procurement	January 2018	N/A	September 2017	September 2017	SF 151	729,600.00	729,600.00	-	Daily subscription of newspaper for IC officials and Divisions. For public, education and dissemination of information.
3	Radio Placement	OCOM	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	August 2018	August 2018	SF 151	2,000,000.00	2,000,000.00	-	For General public awareness and know the importance of Insurance in everyday lives and intends to increase insurance penetration and to champion the growth of financial literacy in the Philippines.
4	Publication/Posting of Notices in Newspaper	OCOM/Records	NP-53.9 - Small Value Procurement	Year Round	Year Round	Year Round	Year Round	SF 151	2,000,000.00	2,000,000.00	-	Publication requirements of various IC offices
5	Books, e-Books	OCOM	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	September 2017	September 2017	SF 151	150,000.00	150,000.00	-	
6	Subscription to Bloomberg	TSG	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	October 2018	November 2018	SF 151	1,350,000.00	1,350,000.00	-	IRR Section 53.6 Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services.
J. Communications												
1	Telecommunications Services											
	i. Landline/Trunkline	ITD	Direct Contracting (GPPB Res. No. 019-2006, as amended by GPPB Res. No. 03-2011)	Year Round	Year Round	Year Round	Year Round	SF 151	1,590,000.00	1,590,000.00	-	IC Head Office and District Offices telephone requirements
	ii. Post and Pre Paid Plans	ITD	Direct Contracting (GPPB Res. No. 019-2006, as amended by GPPB Res. No. 03-2011)	Year Round	Year Round	Year Round	Year Round	SF 151	3,510,000.00	3,510,000.00	-	Provision of cellular phone lines for IC officials, supervisors, examiners and administrative officers
2	Internet Services								-			



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	i. Main Office	ITD	Competitive Bidding/Direct Contracting (GPPB Res. No. 019-2006, as amended by GPPB Res. No. 03-2011)	Year Round	Year Round	Year Round	Year Round	SF 151	1,411,200.00	1,411,200.00	-	
	ii. Integrated Services Digital Network (ISDN)	ITD	Direct Contracting (GPPB Res. No. 019-2006, as amended by GPPB Res. No. 03-2011)	N/A	N/A	August 2018	September 2018	SF 151	1,884,000.00	1,884,000.00	-	Subscription services for managed IP-PBX System
2	Domestic Leased Line (DLL)								-			
	i. Cebu	ITD	Direct Contracting (GPPB Res. No. 019-2006, as amended by GPPB Res. No. 03-2011)	Year Round	Year Round	Year Round	Year Round	SF 151	645,120.00	645,120.00	-	
	ii. Davao	ITD	Direct Contracting (GPPB Res. No. 019-2006, as amended by GPPB Res. No. 03-2011)	Year Round	Year Round	Year Round	Year Round	SF 151	712,320.00	712,320.00	-	
3	Courier Services, Postage and Deliveries	Records	NP-53.9 - Small Value Procurement	Year Round	Year Round	Year Round	Year Round	SF 151	550,000.00	550,000.00	-	Courier Services for urgent deliveries of IC documents
K. Taxes, Insurance Premiums and Other Fees												
1	Registration of Motor Vehicles	Admin	NP-53.5 Agency-to-Agency	N/A	N/A	June 2018	June 2018	SF 151	45,000.00	45,000.00	-	Registration and Insurance coverage of IC Vehicles (Toyota Innova, Vios and Nissan Urvan) check latest expenses
2	Insurance of IC Properties including IC Motor Vehicles	Admin	NP-53.5 Agency-to-Agency	N/A	N/A	June 2018	June 2018	SF 151	390,000.00	390,000.00	-	Insurance of IC properties including Building, furnitures, fixtures and equipment. check latest expenses
3	Taxes, Duties and Licenses	Admin	NP-53.5 Agency-to-Agency	April 2018	May 2018	June 2018	June 2018	SF 151	368,500.00	368,500.00	-	
4	Membership Dues and Contributions	HRD	NP-53.9 - Small Value Procurement	November 2018	N/A	November 2018	December 2018	SF 151	1,650,000.00	1,650,000.00	-	AITRI - US \$5,000.00 (PhP50.8850) IAIS - 24,100 CHF (PhP54.5099) BSP Exchange Rate 29 January 2018
5	Fidelity Bond Premiums	HRD	NP-53.5 Agency-to-Agency	Year Round	Year Round	Year Round	Year Round	SF 151	450,000.00	450,000.00	-	



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L. Information Technology Outlay												
1	Procurement of Various Information and Communication Technology (ICT) Equipment for IC Main Office (2017)	ITD	Competitive Bidding/NP-53.9 - Small Value Procurement	September 2017	October 2017	April 2018	May 2018	SF 151	2,874,000.00	-	2,874,000.00	
2	Procurement of Various Information and Communication Technology (ICT) Equipment for IC Main Office (2018)	ITD	Competitive Bidding	May 2018	May 2018	June 2018	July 2018	SF 151	6,600,000.00	-	6,600,000.00	
3	Procurement of Audio and Video System and Accessories	ITD	Competitive Bidding	August 2018	August 2018	September 2018	September 2018	SF 151	1,300,000.00	-	1,300,000.00	Additional LED TV, wireless HDMI Connector, Mic Stand, Lapel and other accessories
4	Procurement of Optical Mark Recognition (OMR) Software and Document Scanner	ITD	NP-53.9 - Small Value Procurement	February 2018	N/A	April 2018	April 2018	SF 151	300,000.00	-	300,000.00	Supply, Delivery and Installation
5	CCTV Cameras and accessories	Cebu and Davao District Office / Cashier	NP-53.9 - Small Value Procurement	August 2018	N/A	August 2018	September 2018	SF 151	150,000.00	-	150,000.00	Provision for security cameras for District Offices
6	Technical Upgrade of Insurance Commission (IC) Oracle Database Appliance (2017)	ITD	Competitive Bidding	October 2017	November 2017	April 2018	May 2018	SF 151	7,863,000.00	-	7,863,000.00	Upgrade of existing Database Appliance. This was bid out last 2017, waiting for the release of 2017 CO from DBM.
7	Supply, Delivery, Installation and Migration of Internal Disk Drives for ORACLE T4-4 Server	ITD	NP-53.9 - Small Value Procurement	May 2017	N/A	April 2018	May 2018	SF 151	250,000.00	-	250,000.00	For additional disk space for the ELS Production Server. This was bid out last 2017, waiting for the release of 2017 CO from DBM.
8	Supply, Delivery, Installation and Commissioning of 20TB Unified Storage System (2017)	ITD	Competitive Bidding	July 2017	August 2017	April 2018	May 2018	SF 151	1,535,000.00	-	1,535,000.00	Expansion of storage for IC servers. This was bid out last 2017, waiting for the release of 2017 CO from DBM.
9	Supply, Delivery, Installation and Commissioning of Video-Conference System with subscription of web and video conferencing application (2017)	ITD	Competitive Bidding	September 2017	October 2017	April 2018	May 2018	SF 151	996,000.00	-	996,000.00	Vide Conferencing and online meeting with different Government Agencies. This was bid out last 2017, waiting for the release of 2017 CO from DBM.
10	Supply, Delivery and Instalation of Wireless Conference System (2017)	ITD	Competitive Bidding	July 2017	August 2017	April 2018	May 2018	SF 151	2,034,000.00	-	2,034,000.00	Upgrade and replacement of existing Conference system. This was bid out last 2017, waiting for the release of 2017 CO from DBM.



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M. Information Technology/System Maintenance and Other Operating Expenses (MOOE)												
1	Subscription of Office 365	ITD	NP-53.5 Agency-to-Agency	N/A	N/A	May 2018	May 2018	SF 151	2,600,000.00	2,600,000.00	-	A productivity software that allows creation and storage of files in the cloud, secure information and files.
2	Renewal of VMWare Support and Subscription Services	ITD	NP-53.9 - Small Value Procurement	February 2018	N/A	March 2018	March 2018	SF 151	850,000.00	850,000.00	-	Provision of a comprehensive maintenance support of a cloud computing and platform virtualization software and services being used by IC Data Center.
3	Subscription of Data Governance Solution	ITD	Competitive Bidding	August 2018	August 2018	September 2018	September 2018	SF 151	2,930,000.00	2,930,000.00	-	For Data Privacy Act compliance
4	Subscription of ADOBE Suites	Information Systems Division	NP-53.9 - Small Value Procurement	October 2018	N/A	October 2018	November 2018	SF 151	350,000.00	350,000.00	-	To comply with the Memorandum Circular No. 115 (s.1995) to legalize IC computer software and to get continuous version and security upgrades and provision for additional user licenses. Additional license for IT/IS personnel.
5	Procurement and Renewal of Subscription to Warranty and Comprehensive Maintenance Service Agreement Support for the existing UPS and PACU of the Insurance Commission	ITD	Competitive Bidding	August 2018	August 2018	September 2018	September 2018	SF 151	1,400,000.00	1,400,000.00	-	Provision for Comprehensive maintenance agreement for PACU and UPS installed at the IC Data Center
6	Procurement and Renewal of Subscription to Warranty and Comprehensive Maintenance Service Agreement for the existing Firewall Security Appliances	ITD	NP-53.9 - Small Value Procurement	June 2018	N/A	July 2018	July 2018	SF 151	495,000.00	495,000.00	-	Provision for Comprehensive Maintenance Support for the Existing Firewall for one (1) year
7	Renewal of ORACLE Hardware and Program Technical Support Services	Information Systems Division	Direct Contracting	N/A	N/A	May 2018	May 2018	SF 151	2,530,000.00	2,530,000.00	-	This includes ORACLE Software Update Licenses and Support
8	Supply, Delivery and Installation of Digital Queing System	Information Systems Division	NP-53.9 - Small Value Procurement	July 2018	N/A	July 2018	August 2018	SF 151	400,000.00	400,000.00	-	Provision for additional license Suretyship Section and other Divisions
9	Consumables for Laser Printers (Toner Cartridges and Image Drums)	IC Main, Cebu, Davao	Competitive Bidding	July 2018	July 2018	August 2018	August 2018	SF 151	2,100,000.00	2,100,000.00	-	For existing Laser Printers of IC
10	Procurement of IT Services for the Design and Development of Proof-of-Concept (PoC) of the Insurance Commission Financial Examination and Database System (IC-FEDS)	FEG	NP-53.5 Agency-to-Agency	N/A	N/A	July 2018	July 2018	SF 151	3,350,000.00	3,350,000.00	-	Phase I - To study and analysis of IC's pertinent processes and procedures related to IC-FEDS and formulation of a detailed architectural framework for development of IC-FEDS. Notice of Award (NOA) signed by the Commissioner. The completion of the project is three (3) months upon acceptance of NTP.



Department of Finance
Insurance Commission
2018 Revised
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No.	Program / Activity / Project	End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget PHP			Remarks/Activity (Brief Description of Program/Project)
				ADS/POST OF IB/REI	SUB/OPEN OF BIDS	NOTICE OF AWARD	CONTRACT SIGNING		TOTAL	MOOE	CO	
11	Supply, Delivery, Installation and Configuration of Local Area Network (LAN)	OCOM/ ODCOM-LSG / HMO	NP-53.9 - Small Value Procurement	September 2018	N/A	September 2018	September 2018	SF 151	350,000.00	350,000.00	-	Provision for LAN connection for the staff of the office of the Commissioner, Office of the Deputy Commissioner - Legal Services Group and HMO
12	Head Sets	ITD	NP-52 - Shopping	January 2018	N/A	January 2018	January 2018	SF 151	5,000.00	5,000.00	-	To be used at the Microinsurance Booth on 2018 Strengthening Week
13	Procurement of Comprehensive Maintenance Support Services for the Enhanced Licensing System (ELS), Oracle Database, Oracle Business Intelligence and Oracle Weblogic Server	Information Systems Division	Competitive Bidding	August 2018	August 2018	September 2018	September 2018	SF 151	4,000,000.00	4,000,000.00	-	Provision for Comprehensive Maintenance Support for the ELS, Oracle Database, OBI and Weblogic Server
14	Migration and Deployment of Hybrid Configuration of IC Mail to Mail Online	ITD	NP-53.9 - Small Value Procurement	August 2018	N/A	August 2018	September 2018	SF 151	700,000.00	700,000.00	-	Services to migrate and deploy the IC mail to mail environment
GRAND TOTAL									147,910,656.00	100,672,656.00	47,238,000.00	

PREPARED BY:

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RECOMMENDING APPROVAL :

BENEDICTO N. SANTOS
Member

TERESITA S. SURETA
Member

TRANQUILINO E. ESPEJON
Member

ATTY. JUAN PAOLO P. ROXAS
BAC Vice Chairperson

EDWIN CORNELIUS A. LAUZ
BAC Chairperson

APPROVED
 DISAPPROVED

DENNIS B. FUNA
Insurance Commissioner

Date: **SEP 20 2018**