



Republic of the Philippines  
Department of Finance  
**INSURANCE COMMISSION**  
1071 United Nations Avenue  
Manila



## REQUEST FOR QUOTATION

(PR No. 2017-08-298)

17 August 2017


The Insurance Commission intends to lease real property/venue (including food, function room, and accommodations) for the 2018-2020 Functional Group Planning and Budgeting Activity of the Technical Services Group on 27-29 September 2017.

The lease of real property/venue shall be undertaken in accordance with Section 53.10 of the Revised Implementing Rules and Regulations (RIRR) of Republic Act (RA) No. 9184, otherwise, known as the Government Procurement Act.

As such, suppliers of known qualifications are hereby invited to submit their quotations/proposals not later than **23 August 2017, at exactly 12:00 noon** for the item/s described below, subject to the Terms and Conditions provided in this request for quotation.

Open quotations may be submitted, manually or through facsimile or email at the address and contact numbers indicated below.

Contact Person : Rosalinda Q. Mitra  
Telephone Numbers : (02) 523-8464 to 70 local 125,131  
Email Address : [rq.mitra1@insurance.gov.ph](mailto:rq.mitra1@insurance.gov.ph)  
[rqmitra@yahoo.com](mailto:rqmitra@yahoo.com)  
Place of Submission : 2F Insurance Commission Building  
1071 UN Avenue, Manila

  
**MA. VICTORIA Y. PERALTA**  
Officer-In-Charge  
Technical Services Group

Notes:

1. All entries must be typewritten. Handwritten proposals will not be accepted.
2. All pages must be signed.
3. Project implementation shall be from 27-29 September 2017
4. Price validity shall be for a period of one hundred twenty (120) calendar days.  
Price quotation/s, to be denominated in the Philippine Peso, shall include all taxes, duties and/or levies payable.